



NATIONAL SOCIETY OF BLACK ENGINEERS

National Committee Reports

September 2016



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Academic Excellence Committee

Committee Members:

Wayne Lester - National Academic Excellence Chair
Anthony Dobson - Region 2 Academic Excellence Chair
Nia Allen - Region 3 Academic Excellence Chair
Tyrone Jacobs - Region 4 Academic Excellence Chair
McKenzie Brown - Region 5 Academic Excellence Chair
Candice Wright - Region 6 Academic Excellence Chair
Malik Majette - Research & Technical Development Coordinator

Executive Summary:

The purpose of the National Academic Excellence Committee is to aid the NSBE community, existing and potential membership, with excelling academically. This manifests itself in the forms of creating academic programming, advising with existing programming creating/bringing to light academic resources, etc. The academic excellence committee is focused on the issues that students face with getting through school along with what happens before and after as well. (Before being items such as application processes, standardized tests, etc., and after being next steps in a degree program or high school curriculum.)

2016-17 Goals

1. To define core Academic Excellence programs, which support enrollment for Collegiate Graduate Student Members, by April 30th, 2017.
 1. 1. Define the needs of engineering graduate education and what support we can provide.
2. To redefine existing core Academic Excellence programs, which support matriculation into engineering and prepare for the technical workforce, by April 30th, 2017.
 2. 1. Redefine the academic pyramid of excellence and what it means to be an academically excellent NSBE member, by April 30th, 2017.
4. To implement three (3) core Academic Excellence programs that support black student retention from enrollment to graduation by April 30th, 2017.
5. To develop strategic partnerships with research/technical focused organizations
 5. 1. To create a Research and Technical Development database

Current Business being conducted is focused primarily on Academic Excellence Month and Fall Regional Conferences.



Old Business:

FRC Competitions

- Obtaining chapters to register (extended registration until October 25th)
- Obtaining judges for competitions

AEx Month Implementation

- Speaking with communications zone about broadcasting it

New Business:

Summer Bridge Evaluations

PCI Academic Excellence Engagement

Voting Items:

None

2016-17 National Ops Plan Contributions:

<u>Administrative Zone</u>	<u>Membership Zone</u>	<u>Programs Zone</u>
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Objective 1, Goal 1.1 <input checked="" type="checkbox"/> Objective 3, Goal 3.1
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Objective 1, Goal 1.2 <input type="checkbox"/> Objective 3, Goal 3.2
<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Objective 1, Goal 1.3 <input type="checkbox"/> Objective 3, Goal 3.3
<input type="checkbox"/> Goal 1, Objective 1.4	<input type="checkbox"/> Goal 1, Objective 1.4	<input type="checkbox"/> Objective 1, Goal 1.4 <input type="checkbox"/> Objective 4, Goal 4.1
	<input type="checkbox"/> Goal 1, Objective 1.5	<input type="checkbox"/> Objective 1, Goal 1.5 <input type="checkbox"/> Objective 5, Goal 5.1
	<input type="checkbox"/> Goal 1, Objective 1.6	<input type="checkbox"/> Objective 2, Goal 2.1 <input type="checkbox"/> Objective 5, Goal 5.2
<u>Communications Zone</u>	<input type="checkbox"/> Goal 2, Objective 2.1	<input checked="" type="checkbox"/> Objective 2, Goal 2.2 <input type="checkbox"/> Objective 6, Goal 6.1
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 2, Objective 2.2	<input type="checkbox"/> Objective 2, Goal 2.3 <input type="checkbox"/> Objective 6, Goal 6.2
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 2, Objective 2.3	<input type="checkbox"/> Objective 2, Goal 2.4 <input type="checkbox"/> Objective 6, Goal 6.3
<input type="checkbox"/> Goal 1, Objective 1.3		<input type="checkbox"/> Objective 2, Goal 2.5 <input type="checkbox"/> Objective 7, Goal 7.1
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<input type="checkbox"/> Goal 3, Objective 3.1		<input type="checkbox"/> Objective 2, Goal 2.7 <input type="checkbox"/> Objective 8, Goal 8.2
<input type="checkbox"/> Goal 3, Objective 3.2		
<input type="checkbox"/> Goal 3, Objective 3.3		<input checked="" type="checkbox"/> Objective 2, Goal 2.8
	<u>Parliamentarian</u>	
	<input type="checkbox"/> Goal 1, Objective 1.1	
	<input type="checkbox"/> Goal 1, Objective 1.2	
	<input type="checkbox"/> Goal 1, Objective 1.3	
	<input type="checkbox"/> Goal 2, Objective 2.1	
	<input type="checkbox"/> Goal 2, Objective 2.2	
	<input type="checkbox"/> Goal 2, Objective 2.3	
<u>Finance Zone</u>		
<input type="checkbox"/> Goal 1, Objective 1.1		
<input type="checkbox"/> Goal 1, Objective 1.2		
<input type="checkbox"/> Goal 1, Objective 1.3		



National Committee Meeting Minutes:

(August)

AEx Month Programs/Ideas

-Phillip

--Highlighting students with their short stories with social media accounts

--Academic trivia. For example, "Which nsbe member won this award?"

-Candice

--Academic Challenges/contests through social media

-McKenzie

--November is around midterms, so it could be time consuming. This is around the time that FRC and midterms usually take place.

-Tyrone

--Highlighting/showcase members who are doing well on midterms/excelling academically

-Anthony

--Not just AEx month but throughout the year - Get feedback from particular companies/grad schools that NSBE is involved with as far as what a successful student looks like? What can make a student more marketable and standout?

-Alaisha

--More on showcasing the "smaller" accomplishments, not just getting a huge scholarship



Administrative & Personnel Committee

Committee Members:

Matthew Nelson - National Chairperson
Christian Miller - National Programs Chair
Michael Boswell - National Treasurer
Regenia Sanders - National Advisor
Reggie Ewing - National Advisor
Tony Harris - National Advisor

Executive Summary:

The purpose of the APC is to conduct business containing sensitive information around staffing issues. The committee recommends salaries, raises and compensation for the year, which is presented to the board through the National Budget. The APC also decides on the hiring and termination of WHQ employees, addresses staff grievances and other HR-related functions as spelled out in the National By-Laws.

The APC is currently monitoring the financial performance of the organization as well as other key business metrics (number of members, customer satisfaction, etc.). In addition, the committee has evaluated the performance of the Executive Director, and will make a recommendation on whether to extend his contract.

Old Business:

Approved Merit Increases for Staff
Completed Performance Evaluation of the Executive Director
Reviewed Job Requirements of Senior Director of Operations Job Posting
Approved Director of Programs Fund Development Hire
Addressed identified gaps in WHQ Operations
Completed Staff Performance Review Process
Approved the 2016-2017 WHQ Goals
Approved the 4th quarter report

New Business:

Discuss ED Contract extension
Continue to monitor staff Performance Improvement Plans
Evaluate Marketing and Communications outcomes

Voting Items:

None



2016-17 National Ops Plan Contributions:

- | <u>Administrative Zone</u> | <u>Membership Zone</u> | <u>Programs Zone</u> |
|--|--|---|
| <input type="checkbox"/> Goal 1, Objective 1.1 | <input type="checkbox"/> Goal 1, Objective 1.1 | <input type="checkbox"/> Objective 1, Goal 1.1 <input type="checkbox"/> Objective 3, Goal 3.1 |
| <input type="checkbox"/> Goal 1, Objective 1.2 | <input type="checkbox"/> Goal 1, Objective 1.2 | <input type="checkbox"/> Objective 1, Goal 1.2 <input type="checkbox"/> Objective 3, Goal 3.2 |
| <input type="checkbox"/> Goal 1, Objective 1.3 | <input type="checkbox"/> Goal 1, Objective 1.3 | <input type="checkbox"/> Objective 1, Goal 1.3 <input type="checkbox"/> Objective 3, Goal 3.3 |
| <input type="checkbox"/> Goal 1, Objective 1.4 | <input type="checkbox"/> Goal 1, Objective 1.4 | <input type="checkbox"/> Objective 1, Goal 1.4 <input type="checkbox"/> Objective 4, Goal 4.1 |
| | <input type="checkbox"/> Goal 1, Objective 1.5 | <input type="checkbox"/> Objective 1, Goal 1.5 <input type="checkbox"/> Objective 5, Goal 5.1 |
| | <input type="checkbox"/> Goal 1, Objective 1.6 | <input type="checkbox"/> Objective 2, Goal 2.1 <input type="checkbox"/> Objective 5, Goal 5.2 |
| <u>Communications Zone</u> | | <input type="checkbox"/> Objective 2, Goal 2.2 <input type="checkbox"/> Objective 6, Goal 6.1 |
| <input type="checkbox"/> Goal 1, Objective 1.1 | <input type="checkbox"/> Goal 2, Objective 2.1 | <input type="checkbox"/> Objective 2, Goal 2.3 <input type="checkbox"/> Objective 6, Goal 6.2 |
| <input type="checkbox"/> Goal 1, Objective 1.2 | <input type="checkbox"/> Goal 2, Objective 2.2 | <input type="checkbox"/> Objective 2, Goal 2.4 <input type="checkbox"/> Objective 6, Goal 6.3 |
| <input type="checkbox"/> Goal 1, Objective 1.3 | <input type="checkbox"/> Goal 2, Objective 2.3 | <input type="checkbox"/> Objective 2, Goal 2.5 <input type="checkbox"/> Objective 7, Goal 7.1 |
| <input type="checkbox"/> Goal 2, Objective 2.1 | | <input type="checkbox"/> Objective 2, Goal 2.6 <input type="checkbox"/> Objective 8, Goal 8.1 |
| <input type="checkbox"/> Goal 3, Objective 3.1 | | <input type="checkbox"/> Objective 2, Goal 2.7 <input type="checkbox"/> Objective 8, Goal 8.2 |
| <input type="checkbox"/> Goal 3, Objective 3.2 | | <input type="checkbox"/> Objective 2, Goal 2.8 |
| <input type="checkbox"/> Goal 3, Objective 3.3 | <u>Parliamentarian</u> | |
| | <input type="checkbox"/> Goal 1, Objective 1.1 | |
| | <input type="checkbox"/> Goal 1, Objective 1.2 | |
| | <input type="checkbox"/> Goal 1, Objective 1.3 | |
| <u>Finance Zone</u> | <input type="checkbox"/> Goal 2, Objective 2.1 | |
| <input type="checkbox"/> Goal 1, Objective 1.1 | <input type="checkbox"/> Goal 2, Objective 2.2 | |
| <input type="checkbox"/> Goal 1, Objective 1.2 | <input type="checkbox"/> Goal 2, Objective 2.3 | |
| <input type="checkbox"/> Goal 1, Objective 1.3 | | |

National Committee Meeting Minutes:



Business Diversity Committee

Committee Members:

Jacarri Tollette, National Business Diversity Chairperson
Shannen Greer, Region 1 Business Diversity Chairperson
Rukayat Muse-Ariyoh, Region 2 Programs Chairperson
Amber Nixon, Region 3 Programs Chairperson
Cynthia Turner, Region 4 Business Diversity Chairperson
Lionel Davis II, Region 5 Business Diversity Chairperson
Danielle Thomas, Region 6 Programs Chairperson
Regenia Sanders, National Advisor
Sandra Jones, Entrepreneurship Special Interest Group Director
Gloria Kimbwala, Workshop Development Manager

Executive Summary:

The Business Diversity Committee works to provide a listing of AAOBs to be utilized for all National expenditures, facilitate the participation of AAOBs at NSBE career fairs and other activities, identify NSBE business owners and maintain a listing on the NSBE Web, submit articles concerning entrepreneurs and AAOB spotlight for NSBE publications, serve as a resource for identifying workshop speakers for the Business and Entrepreneurial track, facilitate the Business Plan Writing Series, identify revenue sources for funding Business Diversity Committee activities, match potential NSBE business owners with others who share the same interest, serve as liaison between current business owners and potential business owners in NSBE, and assist with the management of NSBE vendor licensing.

The goals of the committee this year are to revamp host two business diversity competitions at each FRC, to develop more efficient processes for vendor licensing and marketplace registration, to host 4 workshops at annual convention, to incorporate NSBE pages as a listing tool for NSBE businesses, and to create an integration plan with the Entrepreneurship SIG.

The committee has set up the plan for the competitions at each FRC, began process planning for vendor licensing and marketplace registration, developed the groundwork for NSBE pages, and has begun planning for workshops at convention.

Old Business:

FRC Competition Planning
NSBE Pages Development



New Business:

Vendor Licensing and Marketplace Registration Process
 Entrepreneurship SIG integration Plan
 Annual Convention Workshop Planning

Voting Items:

None

2016-17 National Ops Plan Contributions:

<u>Administrative Zone</u>	<u>Membership Zone</u>	<u>Programs Zone</u>
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Objective 1, Goal 1.1 <input type="checkbox"/> Objective 3, Goal 3.1
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Objective 1, Goal 1.2 <input type="checkbox"/> Objective 3, Goal 3.2
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	<input type="checkbox"/> Goal 1, Objective 1.6	<input type="checkbox"/> Objective 2, Goal 2.1 <input type="checkbox"/> Objective 5, Goal 5.2
<u>Communications Zone</u>	<input type="checkbox"/> Goal 2, Objective 2.1	<input type="checkbox"/> Objective 2, Goal 2.2 <input type="checkbox"/> Objective 6, Goal 6.1
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<input type="checkbox"/> Goal 3, Objective 3.1		<input type="checkbox"/> Objective 2, Goal 2.7 <input type="checkbox"/> Objective 8, Goal 8.2
<input type="checkbox"/> Goal 3, Objective 3.2	<u>Parliamentarian</u>	<input type="checkbox"/> Objective 2, Goal 2.8
<input type="checkbox"/> Goal 3, Objective 3.3	<input type="checkbox"/> Goal 1, Objective 1.1	
	<input type="checkbox"/> Goal 1, Objective 1.2	
<u>Finance Zone</u>	<input type="checkbox"/> Goal 1, Objective 1.3	
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 2, Objective 2.1	
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 2, Objective 2.2	
<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Goal 2, Objective 2.3	



National Committee Meeting Minutes: Business Diversity (9-29-16)

ROLL CALL

Shannen Greer - Present
Rukayat Muse-Ariyoh - Present
Amber Nixon - Present
Cynthia Turner - Present
Lionel Davis - Present
Danielle Thomas - Approved Absence
Sandra Jones - Approved Absence
Regenia Sanders - Approved Absence
Gloria Kimbwala - Present
Jacarri Tollette - Present (Chair)

Call to order

Meeting called to order at 8:05 pm CDT.

REGIONAL UPDATES

Shannen Greer - Business Diversity Chairperson - Region 1

FRC Update

There is a upcoming Region 1 Fall Meeting (9-30-16)

Marketplace

R1 BDC is in process of contacting companies

R1 BDC has been in contact with the Regional 1 Professional Collegiate Initiative Chair

To aid in finding businesses for Marketplace

Jacarri suggested contacting Sandra Jones at entrepreneurdirector@nsbe.org

Rukayat Muse-Ariyoh - Programs Chair - Region 2

FRC Update

Region 2 will not be participating in Marketplace

No Interest

Elevator Pitch Competition

Currently looking for judges

Registration Deadline will be October 18th, 2016

Chair has built in wiggle room for her comfort

NSBE Debaters

Participation Limit will be 4 teams

Due to time constraint

Currently looking for judges

Amber Nixon - Programs Chair - Region 3

FRC Update

Marketplace

Prices will be \$175 per day

Right now, looks like there will only be one vendor.



Requesting Vendor form from last year's Marketplace from Jacarri
Elevator Pitch & NSBE Debaters
Working on New Marketing Pitch
Sent Judge invitation letter out

Cynthia Turner - Business Diversity Chair - Region 4
FRC Update
NSBE Debaters
Sent out Marketing to membership
Via Social Media
Searching for Judges
Elevator Pitch Competition
Searching for Judges
Sent out marketing to membership
Marketplace
Delano White will do NSBE Store

Lionel Davis II - Business Diversity Chair - Region 5
FRC Update
Submitted the Facilities Request Form (9-18-16)
Mindset vs. Skill Set Program Cancelled
Logistics issue with proposed speaker
Waiting to hear back from Texas Instruments
About a Program they're supposed to sponsor
NSBE Debaters & Elevator Pitch
Requested that Registration be added to Region 5 website.
Looking for Judges
Plans to reach out to NSBE Professionals

NSBE Vendor Form Information
Form to register Vendors for Marketplace
Region 3 Requests a new vendor participation form for Marketplace
Jacarri will update form and send to the committee

CPC Shirts
CPC Treasurer reached out to Jacarri inquiring about which regions will be having
Marketplace
Question was asked if the CPC would be paying for shipping
Jacarri, instructed committee to ask that question to the CPC once an official request, for
the T-shirts to be sold, has been made

Questions
Cynthia asks does it matter if committee members are not able to make it to nationals?



Jacarri says no, he will request volunteers in the place of those absent.

Rukayat asks what should she do as far as competition awards since they do not come from the NEB?

Jacarri answers obtain Trophies, Medals, or judges as mentors to help with business plans as a reward.

Adjournment

Meeting was adjourned at 8:36 pm CDT.



Communications/Telecommunications Committee

Committee Members:

Christopher Cole – National Communications Chairperson
Abriana Stewart-Height – Region II Communications Chairperson
Isaac Ige – Region III Telecommunications Chairperson
Beza Bisrat – Region IV Telecommunications Chairperson
Marlon Taylor – Region V Telecommunications Chairperson
Ahmed Moalim – Region VI Telecommunications Chairperson
Yasmine El Garhi – User Experience Consultant

Executive Summary:

Old Business:

Convention Splash Page
Convention Registration
Governing Document Amendment Proposals

New Business:

User Experience Research
Website Design Thinker Workshop
Convention Website Planning
Fall Regional Conference Pages
International Committee Consulting Design Olympiad Pilot

Voting Items:

None



2016-17 National Ops Plan Contributions:

<u>Administrative Zone</u>	<u>Membership Zone</u>	<u>Programs Zone</u>
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Objective 1, Goal 1.1 <input type="checkbox"/> Objective 3, Goal 3.1
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Objective 1, Goal 1.2 <input type="checkbox"/> Objective 3, Goal 3.2
<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Objective 1, Goal 1.3 <input type="checkbox"/> Objective 3, Goal 3.3
<input type="checkbox"/> Goal 1, Objective 1.4	<input type="checkbox"/> Goal 1, Objective 1.4	<input type="checkbox"/> Objective 1, Goal 1.4 <input type="checkbox"/> Objective 4, Goal 4.1
	<input type="checkbox"/> Goal 1, Objective 1.5	<input type="checkbox"/> Objective 1, Goal 1.5 <input type="checkbox"/> Objective 5, Goal 5.1
	<input type="checkbox"/> Goal 1, Objective 1.6	<input type="checkbox"/> Objective 2, Goal 2.1 <input type="checkbox"/> Objective 5, Goal 5.2
<u>Communications Zone</u>		<input type="checkbox"/> Objective 2, Goal 2.2 <input type="checkbox"/> Objective 6, Goal 6.1
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<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 2, Objective 2.2	<input type="checkbox"/> Objective 2, Goal 2.4 <input type="checkbox"/> Objective 6, Goal 6.3
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<input type="checkbox"/> Goal 3, Objective 3.2	<u>Parliamentarian</u>	<input type="checkbox"/> Objective 2, Goal 2.8
<input type="checkbox"/> Goal 3, Objective 3.3	<input type="checkbox"/> Goal 1, Objective 1.1	
	<input type="checkbox"/> Goal 1, Objective 1.2	
<u>Finance Zone</u>	<input type="checkbox"/> Goal 1, Objective 1.3	
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 2, Objective 2.1	
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 2, Objective 2.2	
<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Goal 2, Objective 2.3	

National Committee Meeting Minutes:



Convention Planning Committee

Committee Members:

Kendra Allen
Jeremy Ikeogu
Dwayne E. McKinney Jr.
Chloe McPherson
Michelle Mitchell
Olajide Sobanjo
Jarred Gibson
Krystal Jolly
William Wells
William Leverette
Raphaella Norahun-Chaneyalew

Executive Summary:

The purpose of Convention Planning Committee is to execute the objectives set forth by the NEB and PEB for the annual convention to be held in March.

The PCI mini conference includes several competitions/events (FLL, Ten80 STEM Initiative, TMAL, etc.). A challenge facing this event at the convention is find adequate space to host events. Our partner, R & A, is working with the Kansas City convention center on finding space.

The TPC mini conference is progressing with no major issues in sight. The primary focus of the conference is to provide training, workshops (i.e. executive roundtable, career advancement, women in leadership, etc.), and networking activities geared towards serving NSBE professionals.

The GSC mini conference is progressing with no major issues in sight. This conference is geared towards informing juniors and seniors about graduate school while helping current graduate students understand their journey through graduate school.

The call for workshops has closed and the results are being analyzed. The goal is to make sure there are adequate workshops to address issues for collegiate and other topics not covered in the respective mini conferences.

Planning for community engagement activities include a kick-off event in December, A walk for Education, and Innovations Lab.

Overall, currently planning is at a critical point where communication is vital to ensure success. The first submission of the master agenda is due from R & A in November and January is critical for establishing onsite requirements (i.e. food and beverage orders, event logistics, etc.)



Old Business:

Progress reports progressed as planned. October monthly activities culminated in an initial walkthrough of the preliminary master agenda. The initial phase of collaborating with the respective mini conferences started. CPP development support was completed.

New Business:

+Evaluation of the Call for Workshops is ongoing and prioritization has been established.
 +The final number of workshops is TBD.
 +MarComm has asked for content to be provided for convention website development.
 +In an effort to address membership feedback, the start time of general sessions is being evaluated.

Voting Items:

N/A

2016-17 National Ops Plan Contributions:

<u>Administrative Zone</u>	<u>Membership Zone</u>	<u>Programs Zone</u>
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Objective 1, Goal 1.1 <input type="checkbox"/> Objective 3, Goal 3.1
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<input type="checkbox"/> Goal 3, Objective 3.2	<u>Parliamentarian</u>	<input type="checkbox"/> Objective 2, Goal 2.8
<input type="checkbox"/> Goal 3, Objective 3.3	<input type="checkbox"/> Goal 1, Objective 1.1	
	<input type="checkbox"/> Goal 1, Objective 1.2	
	<input type="checkbox"/> Goal 1, Objective 1.3	
<u>Finance Zone</u>	<input type="checkbox"/> Goal 2, Objective 2.1	
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 2, Objective 2.2	
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 2, Objective 2.3	
<input type="checkbox"/> Goal 1, Objective 1.3		



National Committee Meeting Minutes:

R&A Update

Transportation Quotes – Still pending from Susan
Exhibit Layout was shared to Kendra, but was not updated since August
Freeman, if we need furniture, we need to reference exhibitor's kit. Need order 30 days
prior to the event to ensure we have it.

- 30 Days Out – Final Agenda is the goal
- Diagram, 30 days in advanced and as much detail as possible for each room and not have multiple floor plans for the same event.

Wyndhm Jade – not changed any due dates, January 30th for group blocks that have been submitted to them. March 13th is final; Feb 27th is the first cutoff.

Addendum – Trying to add space into the main hotel, once that gets approved, and then we can launch the housing page. ETA – no available

Avis keeping a comp tracker to save money for CPC meetings. Roena is also keeping that tracker open.

Housing Question:

PCI Chapters, certificate of insurance. What's the process to get those to NSBE Jr. Chapters?

- Avis will send a letter of contact to ask for copies of certificate of insurance. Most of the hotel goes from January to December. Will need to get it again in January.
- Fire insurance and assembly permit delays will cause late room reservation and registration for NSBE Jr.
- How can we send this info to NSBE Jr. Chapters that need it
- **Action Item:** Avis – to give 10 business days to hotels to send insurance and Fire and Safety Inspection information to the grid by the 28th to the Team. Maya, Britney, Christian, and Trina, and Catherine
- **Action Item** – Delivered to Maya and Catherine are the downlink to the chapters by the 31st and send to NSBE Jr. Advisors. Send out by the 31st.

Speakers and Workshops

Block diagram provided for 45, 60, and 90 minute block agenda.

Jarred will send to the team via google drive

Going standard of 60 minutes for workshops, and typically gives the team 480 minutes per day (4 sessions per day).

90 minutes for regional meetings and 30 transition, 60 for lunch, and 15 minute transition between each session timing.

90 minute workshops will be accommodated by exception.

Conference Chairs will need to work with Jarred if they plan to deviate from the block schedule.

Action Item: October 24th. Erica to provide demographic breakouts by conference to try to determine needs to accommodate for attendance demographics.



Agenda Walkthrough

Sunday is Arrival (Need to schedule a quick team touchpoint on Sunday Night)

-**Action Item:** Chloe and Jeremy to figure out a logistics quick meeting to ensure everyone is in place for Monday and kickoff timeline.

Truck is loaded a week from WHQ a week before convention.

Action Item - Erica – to provided deadline for drop dead arrival of supplies to WHQ (2 weeks before deadline) for team to plan against. Date of Arrival along with point of contact by March 1st.

Erica to check on arrival of truck date (unload is expected for the 27th)

Subcommittee members won't come in until Tuesday. Travel and Housing depends on the budget based on contributions.

Monday – Pre Conference Meeting and Setup of HQs

First setup date

Freeman – Registration and Cyber Café Move In

Action Item: October 23rd – Kendra to confirm with Jacari if Marketplace will still be occurring this year.

Action Item: November 3rd – Figure out when NEB will arrive onsite for convention (Expected on Monday, but will confirm)

Tuesday: Setup Continued in HQ

Symbi Program to be taken out of CPP

No programming before Wednesday:

- TPC Confirmed
- PCI Confirmed

Wednesday: Programming Starts

Wednesday Walkthrough

Action Item: William Wells and Leverrette with Avis October 20th to send out info for a follow up call for the allocation of space for events for PCI and innovation lab with key stakeholders.

Timing not finalize for:

- Opening Session
- Registration
- BCA and Affiliate Breakfast
- NSBE 43 Kickoff

Wednesday Morning will include a final walkthrough.

Ops Meetings in the Morning will be 7 AM this year and 3 PM connect.

Action Item: CPC - October 25th to get when we need to submit any extra documentation for special instructions to the registration teams. (Example, to send speakers to certain rooms, competition participants, etc.)

Opening Session Rehearsal on Tuesday



Wednesday, smaller allocation for people who could not make it on Tuesday for run of show

WHQ Update

MarComm – Calls and Website updates with Kendra has asked for.

Bag Request – 6 weeks for the process from Yvette and will follow up after this call from Mars Marketing

Form created by Membership for group registration by Chapter Advisors by sending to conferenceservices@nsbe.org

Action Item: October 15th Erica to provide Group Registration information will be shared by to be posted to the website.

No deadline for that based on the normal rate structures

Action Item: October 31st Trina, Brittney, Ada, Avis, and Erica to submit to CPC updated contact information for who participated in innovations fair last year.

Action Item: October 19th. Erica and Kendra Meeting with key stakeholders on Wednesday to discuss Regional Meeting, General Session, and Career Fair start timings and logistics

Action Item: October 25th – Sterling to provide updates on contracting and next steps with key speakers and entertainers.

Thursday

For evenings after the Mr. and Mrs. Paegent

There will either be a reception or a party depending on sponsorship and transportation logistics.

Action Item: Jeremy to communicate to R&A the start time for general sessions, regional meetings, and career fair by October 21st.

Action Item: October 27th Erica to follow up with Jared and Convention Internet Specialist to discuss fees for Wifi Access in the convention center or increasing access LAN lines for cybercafé spots.

Career Fair Prep Center will be access to general membership for free printing of Resume at Convention.

Registration closes on Friday to communicate after Friday. Any plans to account for extra members at a smaller location just for the weekend.

Action Item: Erica to have a meeting with Membership and Registration Team for late registration check in post Friday Registration Closure during Convention

Action Item: October 21st to communicate to Membership on child event setups, capacity numbers, and brief 300 word description by 11:59 PM EST.

Action Item: October 18th Erica to meet with Membership team on the 17th to close on launch date of child event registrations by FRC.

Child Events will not launch November 28th according to Membership as a preliminary date at this timeframe.

Action Item: 10/21 – William Wells to provide a list of options or decision to Ada to discuss with the Air Force on meal timing for Pre Torch Awards.

Action Item: 10/19 – Avis to get transportation quotes for late night entertainment on Thursday, Friday, and Saturday for Raphaella to determine needs and confirm events.



Action Item: 10/21 – Erica to schedule a follow up meeting for next steps and closing of entertainment options with Raphaella, Kendra, Dwayne, Shelly, and Dr. Mike

Timeline for next steps:

Action Items – Paul, Jeremy, and Erica to work on Master Schedule for All Calls, Deadlines, Action Items, and other deadlines we have set by our vendors using the Master Plan as a guideline.

Action Items – October 28th for Mini Conference Chairs to send Jarred workshops to compile.

Action Item - November 1st for Jarred to send all workshops to Avis at R&A for the Master Agenda.



Cultural Responsibility Task Force (CRTF)

Committee Members:

Gregory D. Hardy, National Leadership Institute Chair
Anthony Murphy, Region V Professionals Chair
Dr. Njema Frazier, National Advisory Board Member
Patrick Connally, Region III Advisory Board Chair
Ralanda Nelson, WHQ Programs Coordinator
Rose Telus, Region V Chair
Maya Elizabeth Carrasquillo, National Pre-College Initiative Chair
Racheida Lewis, National Secretary

Executive Summary:

The purpose of the Cultural Responsibility Task Force is to equip the organization to address community issues and respond to crises through our actions.

The task force will be responsible for:

- 1.) Setting up forums at RLCs, FRCs and Convention to engage with members regarding community issues
- 2.) Increasing usage of MyNSBE to talk about things that affect the Black community
- 3.) Ensuring NSBE receives training in crisis response and other related activities that would position us to better address community issues

Additionally, the task force will be analyzing what the NSBE Mission means in order to establish a common understanding of the Mission across the society.

Old Business:

- Identifying vendors that can offer training for leaders/members on how to respond to crisis situations (i.e. police brutality, natural disaster, etc.)

- Creating a virtual environment (MyNSBE forum) where members can discuss cultural responsibility related topics openly and plan events

New Business:

Voting Items:



2016-17 National Ops Plan Contributions:

- | <u>Administrative Zone</u> | <u>Membership Zone</u> | <u>Programs Zone</u> |
|--|--|---|
| <input type="checkbox"/> Goal 1, Objective 1.1 | <input type="checkbox"/> Goal 1, Objective 1.1 | <input type="checkbox"/> Objective 1, Goal 1.1 <input type="checkbox"/> Objective 3, Goal 3.1 |
| <input type="checkbox"/> Goal 1, Objective 1.2 | <input type="checkbox"/> Goal 1, Objective 1.2 | <input type="checkbox"/> Objective 1, Goal 1.2 <input type="checkbox"/> Objective 3, Goal 3.2 |
| <input type="checkbox"/> Goal 1, Objective 1.3 | <input type="checkbox"/> Goal 1, Objective 1.3 | <input type="checkbox"/> Objective 1, Goal 1.3 <input type="checkbox"/> Objective 3, Goal 3.3 |
| <input type="checkbox"/> Goal 1, Objective 1.4 | <input type="checkbox"/> Goal 1, Objective 1.4 | <input type="checkbox"/> Objective 1, Goal 1.4 <input type="checkbox"/> Objective 4, Goal 4.1 |
| | <input type="checkbox"/> Goal 1, Objective 1.5 | <input type="checkbox"/> Objective 1, Goal 1.5 <input type="checkbox"/> Objective 5, Goal 5.1 |
| | <input type="checkbox"/> Goal 1, Objective 1.6 | <input type="checkbox"/> Objective 2, Goal 2.1 <input type="checkbox"/> Objective 5, Goal 5.2 |
| <u>Communications Zone</u> | | <input type="checkbox"/> Objective 2, Goal 2.2 <input type="checkbox"/> Objective 6, Goal 6.1 |
| <input type="checkbox"/> Goal 1, Objective 1.1 | <input type="checkbox"/> Goal 2, Objective 2.1 | <input type="checkbox"/> Objective 2, Goal 2.3 <input type="checkbox"/> Objective 6, Goal 6.2 |
| <input type="checkbox"/> Goal 1, Objective 1.2 | <input type="checkbox"/> Goal 2, Objective 2.2 | <input type="checkbox"/> Objective 2, Goal 2.4 <input type="checkbox"/> Objective 6, Goal 6.3 |
| <input type="checkbox"/> Goal 1, Objective 1.3 | <input type="checkbox"/> Goal 2, Objective 2.3 | <input type="checkbox"/> Objective 2, Goal 2.5 <input type="checkbox"/> Objective 7, Goal 7.1 |
| <input type="checkbox"/> Goal 2, Objective 2.1 | | <input type="checkbox"/> Objective 2, Goal 2.6 <input type="checkbox"/> Objective 8, Goal 8.1 |
| <input type="checkbox"/> Goal 3, Objective 3.1 | | <input type="checkbox"/> Objective 2, Goal 2.7 <input type="checkbox"/> Objective 8, Goal 8.2 |
| <input type="checkbox"/> Goal 3, Objective 3.2 | | <input type="checkbox"/> Objective 2, Goal 2.8 |
| <input type="checkbox"/> Goal 3, Objective 3.3 | <u>Parliamentarian</u> | |
| | <input type="checkbox"/> Goal 1, Objective 1.1 | |
| | <input type="checkbox"/> Goal 1, Objective 1.2 | |
| | <input type="checkbox"/> Goal 1, Objective 1.3 | |
| <u>Finance Zone</u> | <input type="checkbox"/> Goal 2, Objective 2.1 | |
| <input type="checkbox"/> Goal 1, Objective 1.1 | <input type="checkbox"/> Goal 2, Objective 2.2 | |
| <input type="checkbox"/> Goal 1, Objective 1.2 | <input type="checkbox"/> Goal 2, Objective 2.3 | |
| <input type="checkbox"/> Goal 1, Objective 1.3 | | |

National Committee Meeting Minutes:

None



Document Review Committee

Committee Members:

Myla Ruffin- National Parliamentarian (Committee Chair)
Thzaira Charles- Professional Parliamentarian
Racheida Lewis-National Secretary
Danielle Render- Region IV Chairperson
Andre Willis- Advisor
S. Gordon Moore Jr.- Advisor
Karl Reid- Executive Director

Executive Summary:

The Document Review Committee (DRC) is a group of individuals whose purpose it is to make sure that all changes to the governing documents across the society are sound and do not conflict with the national governing documents. The DRC does this by reviewing all proposals to regional and national bylaws as well as the national constitution and evaluating the potential effects the proposal will have on all of NSBE's governing documents. The DRC also recommends changes to the governing documents based on changes in NSBE's operating procedures and makes recommendations to the Society and National Executive Board (NEB) as appropriate.

The DRC conducts monthly meetings and has conducted two meetings to date. Over the course of these meetings, the DRC has reviewed nine proposals and provided the appropriate feedback to each submitter. The DRC will continue to review proposals that are submitted to the committee as well as giving a thorough review to the national bylaws to properly align them to the current operating procedures of the society by providing recommendations.

Old Business:

Proposals:
APF_16-001_NATLBYLAWS-BDCHAIR
APF_16-002_R4REBBYLAWS-PARLI
APF_16-004_NATLPEBBYLAWS-Amendment Process
APF_16-005_NATLPEBBYLAWS-TCOMMELECT
APF_16-006_NATLPEBBYLAWS-APPNTPOSITSVOTE

New Business:

APF_16-007_R4REBBYLAWS-FRCTERMEXT
APF_16-008_R4REBBYLAWS-TCOMMCHAIR
APF_16-009_NATLBYLAWS-BDCOMMITTEE



Voting Items:

None

2016-17 National Ops Plan Contributions:

- | | | |
|---|--|--|
| <p><u>Administrative Zone</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Goal 1, Objective 1.1 <input type="checkbox"/> Goal 1, Objective 1.2 <input type="checkbox"/> Goal 1, Objective 1.3 <input type="checkbox"/> Goal 1, Objective 1.4 <p><u>Communications Zone</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Goal 1, Objective 1.1 <input type="checkbox"/> Goal 1, Objective 1.2 <input type="checkbox"/> Goal 1, Objective 1.3 <input type="checkbox"/> Goal 2, Objective 2.1 <input type="checkbox"/> Goal 3, Objective 3.1 <input type="checkbox"/> Goal 3, Objective 3.2 <input type="checkbox"/> Goal 3, Objective 3.3 <p><u>Finance Zone</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Goal 1, Objective 1.1 <input type="checkbox"/> Goal 1, Objective 1.2 <input type="checkbox"/> Goal 1, Objective 1.3 | <p><u>Membership Zone</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Goal 1, Objective 1.1 <input type="checkbox"/> Goal 1, Objective 1.2 <input type="checkbox"/> Goal 1, Objective 1.3 <input type="checkbox"/> Goal 1, Objective 1.4 <input type="checkbox"/> Goal 1, Objective 1.5 <input type="checkbox"/> Goal 1, Objective 1.6 <input type="checkbox"/> Goal 2, Objective 2.1 <input type="checkbox"/> Goal 2, Objective 2.2 <input type="checkbox"/> Goal 2, Objective 2.3 <p><u>Parliamentarian</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Goal 1, Objective 1.1 <input type="checkbox"/> Goal 1, Objective 1.2 <input type="checkbox"/> Goal 1, Objective 1.3 <input type="checkbox"/> Goal 2, Objective 2.1 <input checked="" type="checkbox"/> Goal 2, Objective 2.2 <input type="checkbox"/> Goal 2, Objective 2.3 | <p><u>Programs Zone</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Objective 1, Goal 1.1 <input type="checkbox"/> Objective 1, Goal 1.2 <input type="checkbox"/> Objective 1, Goal 1.3 <input type="checkbox"/> Objective 1, Goal 1.4 <input type="checkbox"/> Objective 1, Goal 1.5 <input type="checkbox"/> Objective 2, Goal 2.1 <input type="checkbox"/> Objective 2, Goal 2.2 <input type="checkbox"/> Objective 2, Goal 2.3 <input type="checkbox"/> Objective 2, Goal 2.4 <input type="checkbox"/> Objective 2, Goal 2.5 <input type="checkbox"/> Objective 2, Goal 2.6 <input type="checkbox"/> Objective 2, Goal 2.7 <input type="checkbox"/> Objective 2, Goal 2.8 <input type="checkbox"/> Objective 3, Goal 3.1 <input type="checkbox"/> Objective 3, Goal 3.2 <input type="checkbox"/> Objective 3, Goal 3.3 <input type="checkbox"/> Objective 4, Goal 4.1 <input type="checkbox"/> Objective 5, Goal 5.1 <input type="checkbox"/> Objective 5, Goal 5.2 <input type="checkbox"/> Objective 6, Goal 6.1 <input type="checkbox"/> Objective 6, Goal 6.2 <input type="checkbox"/> Objective 6, Goal 6.3 <input type="checkbox"/> Objective 7, Goal 7.1 <input type="checkbox"/> Objective 8, Goal 8.1 <input type="checkbox"/> Objective 8, Goal 8.2 |
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National Committee Meeting Minutes:



International Committee

Committee Members:

Casey Tompkins-Rhoades- Chair
Paul Shih- Vice Chair
Frederick Coleman- Finance Coordinator
Vincent Jenkins- Membership Coordinator
Arielle Benjamin, Tremell Parker- Conference Planning
Jillian A. Bibbins- Telecommunications Chair
Sriyaa Shah- Region 1 Chairperson
Afolabi George- Region 4 Chairperson
Samuel Kanu- Region 5 Chairperson
Steve Pokwo- Region 6 Chairperson

Executive Summary:

The goals of the committee are to 1. Drive, coordinate and expand NSBE's international presence 2. Increase international engagement of society members and 3. Integrate international chapters into society. This year the biggest goal is to revive the Consulting Design Olympiad (CDO) program. The hope is that CDO will give the committee greater exposure to general body members, thus resulting in greater participating in international activities. Other goals include strengthening the Chapter Buddy System through greater overall chapter participation. While this is worked on, Regional chairs are also adding new chapters into the NSBE fold and continue to build on ties with existing chapters.

Through the summer months, the regional chairs were able to introduce the committee at their respective RLC gatherings. Currently, the membership coordinator is working on creating an international forum on myNSBE for students looking to study abroad. It is the hope that the forum could be a place where outbound students can get in touch with local students to gain insight on local culture, the do's/don't and things not otherwise found in an official school guidebook. The goal is to have the forum's design submitted by end of this semester.

Old Business:

Membership chair- MyNSBE global forum.
Regional chairs- establishing contact with existing chapters

New Business:

Regional chairs- International programming at FRC
Conference planning- possible workshops and international bootcamp



Voting Items:

2016-17 National Ops Plan Contributions:

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|---|--|--|
| <p><u>Administrative Zone</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Goal 1, Objective 1.1 <input type="checkbox"/> Goal 1, Objective 1.2 <input type="checkbox"/> Goal 1, Objective 1.3 <input type="checkbox"/> Goal 1, Objective 1.4 <p><u>Communications Zone</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Goal 1, Objective 1.1 <input type="checkbox"/> Goal 1, Objective 1.2 <input type="checkbox"/> Goal 1, Objective 1.3 <input type="checkbox"/> Goal 2, Objective 2.1 <input type="checkbox"/> Goal 3, Objective 3.1 <input type="checkbox"/> Goal 3, Objective 3.2 <input type="checkbox"/> Goal 3, Objective 3.3 <p><u>Finance Zone</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Goal 1, Objective 1.1 <input type="checkbox"/> Goal 1, Objective 1.2 <input type="checkbox"/> Goal 1, Objective 1.3 | <p><u>Membership Zone</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Goal 1, Objective 1.1 <input type="checkbox"/> Goal 1, Objective 1.2 <input type="checkbox"/> Goal 1, Objective 1.3 <input type="checkbox"/> Goal 1, Objective 1.4 <input type="checkbox"/> Goal 1, Objective 1.5 <input checked="" type="checkbox"/> Goal 1, Objective 1.6 <input type="checkbox"/> Goal 2, Objective 2.1 <input type="checkbox"/> Goal 2, Objective 2.2 <input type="checkbox"/> Goal 2, Objective 2.3 <p><u>Parliamentarian</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Goal 1, Objective 1.1 <input type="checkbox"/> Goal 1, Objective 1.2 <input type="checkbox"/> Goal 1, Objective 1.3 <input type="checkbox"/> Goal 2, Objective 2.1 <input type="checkbox"/> Goal 2, Objective 2.2 <input type="checkbox"/> Goal 2, Objective 2.3 | <p><u>Programs Zone</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Objective 1, Goal 1.1 <input type="checkbox"/> Objective 1, Goal 1.2 <input type="checkbox"/> Objective 1, Goal 1.3 <input type="checkbox"/> Objective 1, Goal 1.4 <input type="checkbox"/> Objective 1, Goal 1.5 <input type="checkbox"/> Objective 2, Goal 2.1 <input type="checkbox"/> Objective 2, Goal 2.2 <input type="checkbox"/> Objective 2, Goal 2.3 <input type="checkbox"/> Objective 2, Goal 2.4 <input type="checkbox"/> Objective 2, Goal 2.5 <input type="checkbox"/> Objective 2, Goal 2.6 <input type="checkbox"/> Objective 2, Goal 2.7 <input type="checkbox"/> Objective 2, Goal 2.8 <input type="checkbox"/> Objective 3, Goal 3.1 <input type="checkbox"/> Objective 3, Goal 3.2 <input type="checkbox"/> Objective 3, Goal 3.3 <input type="checkbox"/> Objective 4, Goal 4.1 <input type="checkbox"/> Objective 5, Goal 5.1 <input type="checkbox"/> Objective 5, Goal 5.2 <input type="checkbox"/> Objective 6, Goal 6.1 <input type="checkbox"/> Objective 6, Goal 6.2 <input type="checkbox"/> Objective 6, Goal 6.3 <input type="checkbox"/> Objective 7, Goal 7.1 <input type="checkbox"/> Objective 8, Goal 8.1 <input type="checkbox"/> Objective 8, Goal 8.2 |
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National Committee Meeting Minutes:



Membership Committee

Committee Members:

Anna Haydock- National Membership Chair

Executive Summary:

The purpose of this committee is to maintain a strong focus on membership and actions required to increase the number.

The goals of the committee is to strengthen membership numbers and maintain a strong connection to the current members.

For the month of October, the pre/post chapter visit surveys were revamped to gather more information from chapters, to make chapter visits more effective and efficient. Also have been reaching out to chapters who have submitted a visit request form, to work out logistics to get their request filled.

Developed chapter recruitment competition and was implemented throughout September

Old Business:

Developed chapter recruitment competition and was implemented throughout September. Numbers will start to be collected for regions to get numbers of participation.

New Business:

Complete criteria and timeline for Region Reign Supreme and Chapter of the Year criteria.

Voting Items:

N/A



2016-17 National Ops Plan Contributions:

- | | | |
|---|--|--|
| <p><u>Administrative Zone</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Goal 1, Objective 1.1 <input type="checkbox"/> Goal 1, Objective 1.2 <input type="checkbox"/> Goal 1, Objective 1.3 <input type="checkbox"/> Goal 1, Objective 1.4 <p><u>Communications Zone</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Goal 1, Objective 1.1 <input type="checkbox"/> Goal 1, Objective 1.2 <input type="checkbox"/> Goal 1, Objective 1.3 <input type="checkbox"/> Goal 2, Objective 2.1 <input type="checkbox"/> Goal 3, Objective 3.1 <input type="checkbox"/> Goal 3, Objective 3.2 <input type="checkbox"/> Goal 3, Objective 3.3 <p><u>Finance Zone</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Goal 1, Objective 1.1 <input type="checkbox"/> Goal 1, Objective 1.2 <input type="checkbox"/> Goal 1, Objective 1.3 | <p><u>Membership Zone</u></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Goal 1, Objective 1.1 <input checked="" type="checkbox"/> Goal 1, Objective 1.2 <input type="checkbox"/> Goal 1, Objective 1.3 <input type="checkbox"/> Goal 1, Objective 1.4 <input type="checkbox"/> Goal 1, Objective 1.5 <input type="checkbox"/> Goal 1, Objective 1.6 <input checked="" type="checkbox"/> Goal 2, Objective 2.1 <input type="checkbox"/> Goal 2, Objective 2.2 <input type="checkbox"/> Goal 2, Objective 2.3 <p><u>Parliamentarian</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Goal 1, Objective 1.1 <input type="checkbox"/> Goal 1, Objective 1.2 <input type="checkbox"/> Goal 1, Objective 1.3 <input type="checkbox"/> Goal 2, Objective 2.1 <input type="checkbox"/> Goal 2, Objective 2.2 <input type="checkbox"/> Goal 2, Objective 2.3 | <p><u>Programs Zone</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Objective 1, Goal 1.1 <input type="checkbox"/> Objective 1, Goal 1.2 <input type="checkbox"/> Objective 1, Goal 1.3 <input type="checkbox"/> Objective 1, Goal 1.4 <input type="checkbox"/> Objective 1, Goal 1.5 <input type="checkbox"/> Objective 2, Goal 2.1 <input type="checkbox"/> Objective 2, Goal 2.2 <input type="checkbox"/> Objective 2, Goal 2.3 <input type="checkbox"/> Objective 2, Goal 2.4 <input type="checkbox"/> Objective 2, Goal 2.5 <input type="checkbox"/> Objective 2, Goal 2.6 <input type="checkbox"/> Objective 2, Goal 2.7 <input type="checkbox"/> Objective 2, Goal 2.8 <input type="checkbox"/> Objective 3, Goal 3.1 <input type="checkbox"/> Objective 3, Goal 3.2 <input type="checkbox"/> Objective 3, Goal 3.3 <input type="checkbox"/> Objective 4, Goal 4.1 <input type="checkbox"/> Objective 5, Goal 5.1 <input type="checkbox"/> Objective 5, Goal 5.2 <input type="checkbox"/> Objective 6, Goal 6.1 <input type="checkbox"/> Objective 6, Goal 6.2 <input type="checkbox"/> Objective 6, Goal 6.3 <input type="checkbox"/> Objective 7, Goal 7.1 <input type="checkbox"/> Objective 8, Goal 8.1 <input type="checkbox"/> Objective 8, Goal 8.2 |
|---|--|--|

National Committee Meeting Minutes:

N/A



National Leadership Institute Committee

Committee Members:

Gregory Hardy, National Leadership Institute Chair
Jermel Jackson, R1 Regional Leadership Conference Chair
Toni Patterson, R2 Regional Leadership Conference Chair
Desmond Jones, R4 Regional Leadership Conference Chair
Kendrick Howard, R5 Regional Leadership Conference Chair
Carson Lunsford, R6 Regional Leadership Conference Chair
Nazir Hussain, Director of Media and Learning Resources
Christopher Frazier, Director of Leadership Development
Alanna Tremble, Director of Leadership Sustainability, 2016 NLC Chair
Akissi Lewis, PEB Talent Development Chair
Ralanda Nelson, WHQ Programs Coordinator, Strategic Initiatives
Christopher Carr, WHQ Director, Collegiate & Professional Programs
Regenia Sanders, Advisor
S. Gordon Moore, Jr., Advisor
Dr. Njema Frazier, Advisor

Executive Summary:

The National Leadership Institute (NLI) Committee oversees most of the programming and events related to leadership development organization wide. The most prominent programs and events include the Regional Leadership Conferences (RLC), the National Leadership Conference (NLC), and the NLI Fellows Program.

The Committee has three major goals for the year:

- (1) Launch Phase II of the year-round leadership development program which began this year at the National Transition Meeting (NTM).
- (2) Refine content to improve the leadership development experience in the NLI Fellows program.
- (3) Streamline NLC planning to improve conference quality and ensure content is complementary to training delivered at transition meetings,

Old Business:

Year Round Leadership Development

- Vetting the Phase II Proposal to identify missing components/improvement areas

NLI Fellows

- Starting the current term of the NLI Fellows Program (applications now open)



New Business:

Year Round Leadership Development

- Working with our consultant to reconfigure Phase II content to meet budget constraints.
- Revisiting the study that identified the leadership competencies to understand how it was carried out and what factors may not have been considered
- Consolidating the 19 leadership development competencies to a few focus areas

Voting Items:

2016-17 National Ops Plan Contributions:

<u>Administrative Zone</u>	<u>Membership Zone</u>	<u>Programs Zone</u>
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Objective 1, Goal 1.1 <input type="checkbox"/> Objective 3, Goal 3.1
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Objective 1, Goal 1.2 <input type="checkbox"/> Objective 3, Goal 3.2
<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Objective 1, Goal 1.3 <input type="checkbox"/> Objective 3, Goal 3.3
<input type="checkbox"/> Goal 1, Objective 1.4	<input type="checkbox"/> Goal 1, Objective 1.4	<input type="checkbox"/> Objective 1, Goal 1.4 <input type="checkbox"/> Objective 4, Goal 4.1
	<input type="checkbox"/> Goal 1, Objective 1.5	<input type="checkbox"/> Objective 1, Goal 1.5 <input type="checkbox"/> Objective 5, Goal 5.1
	<input type="checkbox"/> Goal 1, Objective 1.6	<input type="checkbox"/> Objective 2, Goal 2.1 <input type="checkbox"/> Objective 5, Goal 5.2
<u>Communications Zone</u>	<input type="checkbox"/> Goal 2, Objective 2.1	<input type="checkbox"/> Objective 2, Goal 2.2 <input checked="" type="checkbox"/> Objective 6, Goal 6.1
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<input type="checkbox"/> Goal 3, Objective 3.2	<u>Parliamentarian</u>	<input type="checkbox"/> Objective 2, Goal 2.8
<input type="checkbox"/> Goal 3, Objective 3.3	<input type="checkbox"/> Goal 1, Objective 1.1	
	<input type="checkbox"/> Goal 1, Objective 1.2	
<u>Finance Zone</u>	<input type="checkbox"/> Goal 1, Objective 1.3	
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 2, Objective 2.1	
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 2, Objective 2.2	
<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Goal 2, Objective 2.3	

National Committee Meeting Minutes:

None



PCI Committee

Committee Members:

Maya Carrasquillo, National Pre-College Initiative Chairperson
Virginia Booth-Womack, National Advisor
Abdullah Yar, Region 1 Pre-College Initiative Chairperson
Kaitlin Perkins, Region 2 Pre-College Initiative Chairperson
Latonya Beverly, Region 3 Pre-College Initiative Chairperson
Jaylon Tucker, Region 4 Pre-College Initiative Chairperson
Dekonti Davies, Region 5 Pre-College Initiative Chairperson
Fethya Ibrahim, Region 6 Pre-College Initiative Chairperson
Michole Washington, Academic Development Coordinator
Rechard Wagner, Technical Development Coordinator
Henderson Johnson II, Leadership Development Coordinator
Joshua Boswell, National PCI Publications Chairperson
Dominiqueca Edwards, Competitions Logisitcs Coordinator
Steven Strouble, Communications Liaison
Dominick Sanders, NSBE Jr. Development Coordinator
Ashley McCray, Advisor Liaison

Executive Summary:

The purpose of the National Pre-College Initiative Committee is to develop the high level strategy that will serve the NSBE Jr. demographic (3rd-12th grades). This year the focus of the PCI Committee will be to actively engage our PCI stakeholders to develop a comprehensive road map that will inform future PCI initiatives and development, particularly focusing on our pipeline strategy from SEEK participation to NSBE Jr. matriculation and the necessary support systems in place to help the society achieve its 10K goal. Each of the selected committee members' focus area will contribute to a particular section of this road map and will be heavily influenced by both quantitative and qualitative data collected from stakeholders, research from engineering education best practices, and the respective expertise from the committee member. The National PCI Chair and Committee welcome feedback from students, advisors, parents, teachers and all those who are contributors to PCI programming and NSBE Jr. chapter development to influence the components of this process.

Old Business:

Voting on National PCI Committee Members.
Reestablishing a monthly meeting time for committee members.

New Business:

N/A



Voting Items:

N/A

2016-17 National Ops Plan Contributions:

<u>Administrative Zone</u>	<u>Membership Zone</u>	<u>Programs Zone</u>
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Objective 1, Goal 1.1 <input type="checkbox"/> Objective 3, Goal 3.1
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Objective 1, Goal 1.2 <input type="checkbox"/> Objective 3, Goal 3.2
<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Objective 1, Goal 1.3 <input type="checkbox"/> Objective 3, Goal 3.3
<input type="checkbox"/> Goal 1, Objective 1.4	<input type="checkbox"/> Goal 1, Objective 1.4	<input type="checkbox"/> Objective 1, Goal 1.4 <input type="checkbox"/> Objective 4, Goal 4.1
	<input type="checkbox"/> Goal 1, Objective 1.5	<input type="checkbox"/> Objective 1, Goal 1.5 <input type="checkbox"/> Objective 5, Goal 5.1
<u>Communications Zone</u>	<input type="checkbox"/> Goal 1, Objective 1.6	<input type="checkbox"/> Objective 2, Goal 2.1 <input type="checkbox"/> Objective 5, Goal 5.2
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 2, Objective 2.1	<input type="checkbox"/> Objective 2, Goal 2.2 <input type="checkbox"/> Objective 6, Goal 6.1
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 2, Objective 2.2	<input type="checkbox"/> Objective 2, Goal 2.3 <input type="checkbox"/> Objective 6, Goal 6.2
<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Goal 2, Objective 2.3	<input type="checkbox"/> Objective 2, Goal 2.4 <input type="checkbox"/> Objective 6, Goal 6.3
<input type="checkbox"/> Goal 2, Objective 2.1		<input type="checkbox"/> Objective 2, Goal 2.5 <input type="checkbox"/> Objective 7, Goal 7.1
<input type="checkbox"/> Goal 3, Objective 3.1		<input type="checkbox"/> Objective 2, Goal 2.6 <input type="checkbox"/> Objective 8, Goal 8.1
<input type="checkbox"/> Goal 3, Objective 3.2	<u>Parliamentarian</u>	<input type="checkbox"/> Objective 2, Goal 2.7 <input type="checkbox"/> Objective 8, Goal 8.2
<input type="checkbox"/> Goal 3, Objective 3.3	<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Objective 2, Goal 2.8
	<input type="checkbox"/> Goal 1, Objective 1.2	
<u>Finance Zone</u>	<input type="checkbox"/> Goal 1, Objective 1.3	
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 2, Objective 2.1	
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 2, Objective 2.2	
<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Goal 2, Objective 2.3	

National Committee Meeting Minutes:

None



PR/Publications Committee

Committee Members:

Jonathan D. Meekins - National PR
Austin Rudolph - National Publications
Ashley Bell - Region I Secretary
Fritz Jolivan - Region I Publications
Jaia Greene - Region II PR/Publications
Kerollin Francois - Region III PR
Chelsi Cooking - Region III Publications
Matthew Alexander - Region IV PR/Publications
Anthony D. Greer - Region V PR/Publications
Sydney Brown - Region VI PR/Publications

Executive Summary:

This report details the activities of the PR/Publications Committee, which is made up of the National PR and Publications Chairs as well as representatives from each of the six regions. Previously completed activities include a recap of the Regional Leadership Conference and the launch of Convention. New activities that have been taken on are the nominations for the 20th Annual Golden Torch Awards, the launch of #CodeSuccess, #NSBEAExMonth preparation, and the call for nominations for NSBE 30 Under 30. Further details on these activities can be found in the sections following.

Old Business:

1. Regional Leadership Conference (RLC) Recap
 - a. Pros:
 - i. All of the membership commended R2 on the content of the presentations & workshops Flow of the conference was never awkward.
 - b. Zone coordinators were open to helping the rest of the REB with their work TORCH Chair was a big help to the CommZone
 - i. The REB bonded a lot over the weekend
 - ii. We felt like we had learned everything we needed to in order to be prepared for FRC.
 - c. Cons:



- i. The rest of the REB had not finished their tasks in time which led to us having to do a lot of on- site changes that could have been prevented by planning effectively
 - ii. External presentations were turned in late so we could not make edits, so they didn't look polished
 - iii. REB Meetings ran long because of unexpected changes
 - iv. A lot of registration issues with Professionals and other Region's members
2. Convention Launch

New Business:

1. 20th Annual Golden Torch Awards (GTA) nominations still open
 - a. Extended nominations are still open
 - i. Committee of regional PR's have been tasked to keep GTA graphic and information in social media rotation until 11/11/16
2. #CodeSuccess a NSBE Program in partnership with Google
 - a. Launched and presented content to the committee with general and region-specific graphics for bootcamps.
 - b. Eventbrite links for each regional bootcamp is as follows
 - i. R1 - www.eventbrite.com/e/region-1-code-success-nsbe-bootcamp-tickets-28464129979
 - ii. R2 - www.eventbrite.com/e/region-2-code-success-nsbe-bootcamp-tickets-28466207192
 - iii. R3 - www.eventbrite.com/e/region-3-code-success-nsbe-bootcamp-tickets-28466259348
 - iv. R4 - www.eventbrite.com/e/region-4-code-success-nsbe-bootcamp-tickets-28466289438
 - v. R5 - www.eventbrite.com/e/region-4-code-success-nsbe-bootcamp-tickets-28466289438
 - vi. R6 - www.eventbrite.com/e/region-6-code-success-nsbe-bootcamp-tickets-28466391744



- 3. #NSBEAExMonth Prep
 - a. Communicating best practices to use in promotion of #NSBEAExMonth
 - b. Graphic coming soon, with numerous other materials to ensure a great program.
- 4. NSBE 30 Under 30 nominations open
 - a. Distributed to Regional PR's for social media push
 - b. Nomination form with graphic currently live on nsbe.org and social media
 - c. Open through November 2nd

Voting Items:

N/A

2016-17 National Ops Plan Contributions:

Administrative Zone	Membership Zone	Programs Zone	
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Objective 1, Goal 1.1	<input type="checkbox"/> Objective 3, Goal 3.1
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Objective 1, Goal 1.2	<input type="checkbox"/> Objective 3, Goal 3.2
<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Objective 1, Goal 1.3	<input type="checkbox"/> Objective 3, Goal 3.3
<input type="checkbox"/> Goal 1, Objective 1.4	<input type="checkbox"/> Goal 1, Objective 1.4	<input type="checkbox"/> Objective 1, Goal 1.4	<input type="checkbox"/> Objective 4, Goal 4.1
	<input type="checkbox"/> Goal 1, Objective 1.5	<input type="checkbox"/> Objective 1, Goal 1.5	<input type="checkbox"/> Objective 5, Goal 5.1
Communications Zone	<input type="checkbox"/> Goal 1, Objective 1.6	<input type="checkbox"/> Objective 2, Goal 2.1	<input type="checkbox"/> Objective 5, Goal 5.2
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 2, Objective 2.1	<input type="checkbox"/> Objective 2, Goal 2.2	<input type="checkbox"/> Objective 6, Goal 6.1
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 2, Objective 2.2	<input type="checkbox"/> Objective 2, Goal 2.3	<input type="checkbox"/> Objective 6, Goal 6.2
<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Goal 2, Objective 2.3	<input type="checkbox"/> Objective 2, Goal 2.4	<input type="checkbox"/> Objective 6, Goal 6.3
<input type="checkbox"/> Goal 2, Objective 2.1		<input type="checkbox"/> Objective 2, Goal 2.5	<input type="checkbox"/> Objective 7, Goal 7.1
<input type="checkbox"/> Goal 3, Objective 3.1		<input type="checkbox"/> Objective 2, Goal 2.6	<input type="checkbox"/> Objective 8, Goal 8.1
<input type="checkbox"/> Goal 3, Objective 3.2	Parliamentarian	<input type="checkbox"/> Objective 2, Goal 2.7	<input type="checkbox"/> Objective 8, Goal 8.2
<input type="checkbox"/> Goal 3, Objective 3.3	<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Objective 2, Goal 2.8	
	<input type="checkbox"/> Goal 1, Objective 1.2		
Finance Zone	<input type="checkbox"/> Goal 1, Objective 1.3		
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 2, Objective 2.1		
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 2, Objective 2.2		
<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Goal 2, Objective 2.3		



Scholarships & Awards Committee

Committee Members:

Christian G. Miller, National Programs Chairperson~

Maya E. Carrasquillo, National Pre-College Initiative Chairperson

Wayne Lester, National Academic Excellence Chairperson

Michael Boswell, National Treasurer*

Anna Haydock, National Membership Chairperson

Austin Rudolph, National Publications Chairperson

Casey Tompkins-Rhoades, National International Chairperson

Yvette M. Selby, National Professionals Programs Chairperson

Steven A. Jarret, National Advisor

Raynashia Goodine WHQ Collegiate Scholarship Coordinator (Accompanied by Danielle Craddock)

Niccole Boswell, Chevron Corporation representative, Board of Corporate Affiliates

Dante Crockett, Ford Motor Company representative, Board of Corporate Affiliates

~Committee Chairperson

*Filling in for the vacant National Finance Chair

Executive Summary:

The purpose of the Scholarships and Awards Committee is to modify the criteria, perform the selection, and approve any new awards programs.

In the first meeting, the committee reviewed the current awards timeline and the progress of Fall Scholarships and Golden Torch Awards. The committee will be modifying the criteria for Chapter of the Year and Region Supreme in the coming month. As well, NSBE 30 under 30 publication award was approved. NSBE Jr. Chapter of the Year is pending for approval at the next meeting.

Old Business:



N/A

New Business:

Ray has been tasked to lead in the creation guidelines.

Ray has been tasked to lead in the creation of an Awards Programs Sheet.

Austin Rudolph has been tasked to share the NSBE 30 under 30 criteria and selection process with the committee

Maya Carrasquillo has been tasked to share the NSBE Jr. Chapter of the Year criteria with the committee.

Anna Haydock has been tasked to share the Chapter of the Year and Region Supreme criteria and selection process with the committee.

Voting Items:

N/A

2016-17 National Ops Plan Contributions:

<u>Administrative Zone</u>	<u>Membership Zone</u>	<u>Programs Zone</u>
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Objective 1, Goal 1.1 <input type="checkbox"/> Objective 3, Goal 3.1
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Objective 1, Goal 1.2 <input type="checkbox"/> Objective 3, Goal 3.2
<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Goal 1, Objective 1.3	<input type="checkbox"/> Objective 1, Goal 1.3 <input type="checkbox"/> Objective 3, Goal 3.3
<input type="checkbox"/> Goal 1, Objective 1.4	<input type="checkbox"/> Goal 1, Objective 1.4	<input type="checkbox"/> Objective 1, Goal 1.4 <input type="checkbox"/> Objective 4, Goal 4.1
	<input type="checkbox"/> Goal 1, Objective 1.5	<input type="checkbox"/> Objective 1, Goal 1.5 <input type="checkbox"/> Objective 5, Goal 5.1
	<input type="checkbox"/> Goal 1, Objective 1.6	<input type="checkbox"/> Objective 2, Goal 2.1 <input type="checkbox"/> Objective 5, Goal 5.2
<u>Communications Zone</u>	<input type="checkbox"/> Goal 2, Objective 2.1	<input type="checkbox"/> Objective 2, Goal 2.2 <input type="checkbox"/> Objective 6, Goal 6.1
<input type="checkbox"/> Goal 1, Objective 1.1	<input type="checkbox"/> Goal 2, Objective 2.2	<input type="checkbox"/> Objective 2, Goal 2.3 <input type="checkbox"/> Objective 6, Goal 6.2
<input type="checkbox"/> Goal 1, Objective 1.2	<input type="checkbox"/> Goal 2, Objective 2.3	<input type="checkbox"/> Objective 2, Goal 2.4 <input type="checkbox"/> Objective 6, Goal 6.3
<input type="checkbox"/> Goal 1, Objective 1.3		<input type="checkbox"/> Objective 2, Goal 2.5 <input type="checkbox"/> Objective 7, Goal 7.1
<input type="checkbox"/> Goal 2, Objective 2.1		<input type="checkbox"/> Objective 2, Goal 2.6 <input type="checkbox"/> Objective 8, Goal 8.1
<input type="checkbox"/> Goal 3, Objective 3.1		<input type="checkbox"/> Objective 2, Goal 2.7 <input type="checkbox"/> Objective 8, Goal 8.2
<input type="checkbox"/> Goal 3, Objective 3.2		
<input type="checkbox"/> Goal 3, Objective 3.3		<input type="checkbox"/> Objective 2, Goal 2.8
	<u>Parliamentarian</u>	
	<input type="checkbox"/> Goal 1, Objective 1.1	
	<input type="checkbox"/> Goal 1, Objective 1.2	
	<input type="checkbox"/> Goal 1, Objective 1.3	
	<input type="checkbox"/> Goal 2, Objective 2.1	
	<input type="checkbox"/> Goal 2, Objective 2.2	
	<input type="checkbox"/> Goal 2, Objective 2.3	
<u>Finance Zone</u>		
<input type="checkbox"/> Goal 1, Objective 1.1		
<input type="checkbox"/> Goal 1, Objective 1.2		
<input type="checkbox"/> Goal 1, Objective 1.3		



National Committee Meeting Minutes:

Timeline:

September 1 - Fall Cycle Scholarship applications open

September 1 - GTA Nominations Open

November 1 - GTA Nominations Close

November 2- December 2 - GTA Review and selection

December 31 - Fall Cycle Scholarship applications close

January 2-20 - Fall Cycle Scholarship review and selection

March - GTA and Scholarship recipients recognized at convention

April 1- Spring Cycle scholarship applications open

June 30 - Spring cycle scholarship applications close

July 1- 20 - Spring cycle review and selection



T.O.R.C.H. Committee

Committee Members:

Shanel Chrisholm Region I T.O.R.C.H. Chair for 2016-2017
Reggie Padgett Region II T.O.R.C.H. Chair for 2016-2017
Imani Cooper Region III T.O.R.C.H. Chair for 2016-2017
Jorge Jemsion Region IV T.O.R.C.H. Chair for 2016-2017
Nariana Sands Region V T.O.R.C.H. Chair for 2016-2017
Ty'Driva White Region VI T.O.R.C.H. Chair for 2016-2017

Executive Summary:

The National T.O.R.C.H. Committee can support chapters and regions which encompasses outreach activities that impact non-NSBE members and NSBE members alike, especially the Black community in STEM Community Training, Informal Engineering and Science Education, A Walk for Education, Technical Expertise Services, Traditional Community Service Activities.

The goals for 2016-2017 T.O.R.C.H. Committee are to edit, and create T.O.R.C.H. documents, create and define T.O.R.C.H. description, edit region T.O.R.C.H. bylaws, national T.O.R.C.H. bylaws, to implement T.O.R.C.H. Week, T.O.R.C.H. Day, and T.O.R.C.H. Events

Old Business:

T.O.R.C.H. Month Chapter discussion

New Business:

T.O.R.C.H. Event at FRC

Voting Items:

N/A



2016-17 National Ops Plan Contributions:

- | | | |
|---|---|---|
| <p><u>Administrative Zone</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Goal 1, Objective 1.1 <input type="checkbox"/> Goal 1, Objective 1.2 <input type="checkbox"/> Goal 1, Objective 1.3 <input type="checkbox"/> Goal 1, Objective 1.4 <p><u>Communications Zone</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Goal 1, Objective 1.1 <input type="checkbox"/> Goal 1, Objective 1.2 <input type="checkbox"/> Goal 1, Objective 1.3 <input type="checkbox"/> Goal 2, Objective 2.1 <input type="checkbox"/> Goal 3, Objective 3.1 <input type="checkbox"/> Goal 3, Objective 3.2 <input type="checkbox"/> Goal 3, Objective 3.3 <p><u>Finance Zone</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Goal 1, Objective 1.1 <input type="checkbox"/> Goal 1, Objective 1.2 <input type="checkbox"/> Goal 1, Objective 1.3 | <p><u>Membership Zone</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Goal 1, Objective 1.1 <input type="checkbox"/> Goal 1, Objective 1.2 <input type="checkbox"/> Goal 1, Objective 1.3 <input type="checkbox"/> Goal 1, Objective 1.4 <input type="checkbox"/> Goal 1, Objective 1.5 <input type="checkbox"/> Goal 1, Objective 1.6 <input type="checkbox"/> Goal 2, Objective 2.1 <input type="checkbox"/> Goal 2, Objective 2.2 <input type="checkbox"/> Goal 2, Objective 2.3 <p><u>Parliamentarian</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Goal 1, Objective 1.1 <input type="checkbox"/> Goal 1, Objective 1.2 <input type="checkbox"/> Goal 1, Objective 1.3 <input type="checkbox"/> Goal 2, Objective 2.1 <input type="checkbox"/> Goal 2, Objective 2.2 <input type="checkbox"/> Goal 2, Objective 2.3 | <p><u>Programs Zone</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Objective 1, Goal 1.1 <input type="checkbox"/> Objective 1, Goal 1.2 <input type="checkbox"/> Objective 1, Goal 1.3 <input type="checkbox"/> Objective 1, Goal 1.4 <input type="checkbox"/> Objective 1, Goal 1.5 <input type="checkbox"/> Objective 2, Goal 2.1 <input type="checkbox"/> Objective 2, Goal 2.2 <input type="checkbox"/> Objective 2, Goal 2.3 <input type="checkbox"/> Objective 2, Goal 2.4 <input type="checkbox"/> Objective 2, Goal 2.5 <input type="checkbox"/> Objective 2, Goal 2.6 <input type="checkbox"/> Objective 2, Goal 2.7 <input type="checkbox"/> Objective 2, Goal 2.8 <input type="checkbox"/> Objective 3, Goal 3.1 <input type="checkbox"/> Objective 3, Goal 3.2 <input type="checkbox"/> Objective 3, Goal 3.3 <input checked="" type="checkbox"/> Objective 4, Goal 4.1 <input type="checkbox"/> Objective 5, Goal 5.1 <input type="checkbox"/> Objective 5, Goal 5.2 <input type="checkbox"/> Objective 6, Goal 6.1 <input type="checkbox"/> Objective 6, Goal 6.2 <input type="checkbox"/> Objective 6, Goal 6.3 <input type="checkbox"/> Objective 7, Goal 7.1 <input type="checkbox"/> Objective 8, Goal 8.1 <input type="checkbox"/> Objective 8, Goal 8.2 |
|---|---|---|

National Committee Meeting Minutes:

- Agenda
- 8:30-9:30 p.m. CST
 - 8:30 pm T Call the meeting to order
 - 8:30 - 9:00 pm FRC Outreach Updates from each region.(Please be prepare)
 - 9:00-9:20 pm T.O.R.C.H. Month Feedback from chapter counterparts(Please find out what your counterparts are planning and update the group)
 - 9:20- 9:30 pm Question Concerns