

- I. **Call to Order:** Meeting called to order at **5:02** pm EDT by Dr. Roneisha Worthy
- II. NSBE Mission Statement and Professionals Proposition read by Dr. Roneisha Worthy
- III. **Meeting Recording Links:**  
**PART II:** [https://nsbeskype-my.sharepoint.com/:v:/g/personal/pebsecretary\\_nsbe\\_org/EbGWwd6ulWJKgITJLRodlmsBdggJAt\\_oFlsdCrprFd3OCg](https://nsbeskype-my.sharepoint.com/:v:/g/personal/pebsecretary_nsbe_org/EbGWwd6ulWJKgITJLRodlmsBdggJAt_oFlsdCrprFd3OCg)  
**PART I:** [https://nsbeskype-my.sharepoint.com/:v:/g/personal/pebsecretary\\_nsbe\\_org/EZtxhl2ea6dBoRmhKwOMFBIBqDgiVggyWS1p5gw2fBuU-g](https://nsbeskype-my.sharepoint.com/:v:/g/personal/pebsecretary_nsbe_org/EZtxhl2ea6dBoRmhKwOMFBIBqDgiVggyWS1p5gw2fBuU-g)
- IV. **Roll Call:** Townsend Brown

Position	Name	Present	Late	Absent
<b>Administrative Zone</b>				
Chairperson	Dr. Roneisha Worthy	X		
Chairperson-Elect	Arthur Edge	X		
Secretary	Townsend Brown	X		
Treasurer	Alexa Cottman	X		
Programs Chairperson	Russell Marzette	X		
Parliamentarian	Eric Bryant	X		
Chairperson Emeritus	Kameelah S. Majied, PMP	X		
Advisor	Dr. Njema Frazier			X*
<b>Communications Zone</b>				
Publicist	Shari Briggs	x		
Technology Chair	Robert Amponsah	x		
<b>Finance Zone</b>				
Treasurer-Elect	-			
Finance Chairperson	-			
Professional Development Conference Chairperson	-			
Technical Professionals Conference Chairperson	Joshua Verrett		X	
<b>Programs Zone</b>				
Pre-College Initiative Chairperson	Tia Johnson			X
Collegiate Initiative Chairperson	CJ Kirk	X		
Talent Development Chairperson	-			
Technical Excellence Chairperson	-			
<b>Membership Zone</b>				
Membership Chairperson	Nick Tarver	X		
Region I Chairperson	Angelena Edwards		X	
Region II Chairperson	Rene Johnson	X		
Region III Chairperson	-			
Region IV Chairperson	Jonathan Tyler	X		
Region V Chairperson	Krystal Folkes	X		
Region VI Chairperson	Taylor Jacobs	X		
<b>Additional Attendees</b>				
Region III Chair-Emeritus	Michael Agbaere			
NAB Membership Zone Advisor	Virginia Booth Womack			
NEB Programs Chair	Roderick Renfrow			



Process Improvement SIG Director	Georgette Harrison			
Process Improvement SIG Advisor	Brian Jackson			
Aerospace SIG Director	Enanga Fale			
NEB Vice-Chair	Chayanne Burey			
Finance Chair candidate	Johnnie Tangle			
Interim Energy SIG Director	Ledum Nordee			
Region II PEB Programs Chair	Richard White			
Treasurer-Elect candidate	Sheila Alves			
Special Projects	Obum Egolum			
NAB Vice-Chair	Dr. Donna O Johnson-Mackey			

\*Excused Absence

**V. Acceptance of the August 29 PEB Meeting Minutes**

Motion Made	
<b>Motion:</b>	I move to adopt by consensus the Professional Executive Board Meeting Agenda for 21 August 2021.
<b>Maker:</b>	Arthur Edge
<b>Seconded by:</b>	Krystal Folkes
<b>Revisions:</b>	
<b>Vote by Consensus</b>	
Motion Passes	

**VI. PEB Official Offline Days**

- a. **September 4-7, 2021** – Labor Day
- b. **November 24, 28, 2021** – Thanksgiving
- c. **December 22 – January 2, 2022** – Christmas/Kwanzaa/Hanukkah/New Year

**VII. Acceptance of the May 25 PEB Meeting Minutes**

Motion Made	
<b>Motion:</b>	I move to adopt the Professional Executive Board Meeting Minutes from 25May 2021
<b>Maker:</b>	Townsend Brown
<b>Seconded by:</b>	Russell Marzette
<b>Revisions:</b>	
<b>Vote by Consensus</b>	
Motion Passes	

**VIII. Action Item Review PEB Meeting from 25May 2021 – Arthur Edge**

- a. Conflict of Interest
- b. OOO Alerts
- c. Dues Payments

**IX. Acceptance of Professionals Bylaws Amendments**

Motion Made	
<b>Motion:</b>	I request that the chair entertain a motion to adopt Professionals Bylaws Amendment Proposal "APF_21_07_PROFBLAWS_PEBEBIZ," entitled "Professionals Executive Board Business by Electronic Mail", with DRC suggested changes incorporated. <b>Requestor: Eric Bryant</b>
<b>Maker:</b>	Arthur Edge
<b>Seconded by:</b>	Russell Marzette



<b>Discussion:</b> Proposal to update PEB bylaws to conduct PEB business by electronic mail (e-business)				
<b>Roll Call Vote</b>				
<b>Admin Zone</b>				
<b>Position</b>	<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Chairperson-Elect	Arthur Edge	X		
Secretary	Townsend Brown	X		
Treasurer	Alexa Cottman	X		
Programs Chair	Russell Marzette	X		
<b>Communications Zone</b>				
Publicist	Shari Briggs	x		
<b>Finance Zone</b>				
Treasurer-Elect	-			
Finance Chair	-			
TPC Chair	Joshua Verret	X		
<b>Membership Zone</b>				
Membership Chair	Nick Tarver	x		
Region I Chair	Angelena Edwards	X		
Region II Chair	Rene Johnson			x
Region III Chair	-			
Region IV Chair	Jonathan Tyler	X		
Region V Chair	Krystal Folkes	X		
Region VI Chair	Tyrone Jacobs	x		
<b>In Favor: 11</b>	<b>Opposed:</b>	<b>Abstentions: 1</b>		
<b>Motion Passes</b>				

<b>Motion Made</b>				
<b>Motion:</b>	I move to adopt Professionals Bylaws Amendment Proposal "APF_21_08_PROFBYLAWS_PEBPARLI," entitled "Professionals Executive Board Parliamentary Duties"			
	<b>Requestor: Eric Bryant</b>			
<b>Maker:</b>	Jonathan Tyler			
<b>Seconded by:</b>	Krystal Folkes			
<b>Discussion:</b> Further defines duties of PEB parliamentarian, especially in terms of elections				
<b>Roll Call Vote</b>				
<b>Admin Zone</b>				
<b>Position</b>	<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Chairperson-Elect	Arthur Edge	x		
Secretary	Townsend Brown	x		
Treasurer	Alexa Cottman	x		
Programs Chair	Russell Marzette	x		
<b>Communications Zone</b>				
Publicist	Shari Briggs	x		
<b>Finance Zone</b>				
Treasurer-Elect	-			
Finance Chair	-			
TPC Chair	Joshua Verret	x		



Membership Zone				
Membership Chair	Nick Tarver	X		
Region I Chair	Angelena Edwards	X		
Region II Chair	Rene Johnson	X		
Region III Chair	-			
Region IV Chair	Jonathan Tyler	X		
Region V Chair	Krystal Folkes	X		
Region VI Chair	Tyrone Jacobs	X		
<b>In Favor: 12</b>	<b>Opposed: 0</b>	<b>Abstentions: 0</b>		
Motion Passes				

- Extensive review of Bylaws according to new edition of Robert's Rules of Order (12<sup>th</sup> ed. 2020)
- Expect additional PEB Bylaws amendments throughout the year
- Upcoming proposals [here](#)

**X. Second Round Appointment of PEB positions –**

Motion Made				
<b>Motion:</b>	I entertain a motion to appoint Sheila Alves as the National Professionals Treasurer Elect for the 2021-2022 leadership term.			
<b>Maker:</b>	Russell Marzette			
<b>Seconded by:</b>	Alexa Cottman			
<b>Discussion:</b>				
Roll Call Vote				
Admin Zone				
Position	Name	Yes	No	Abstain
Chairperson-Elect	Arthur Edge	X		
Secretary	Townsend Brown	X		
Treasurer	Alexa Cottman	X		
Programs Chair	Russell Marzette	X		
Communications Zone				
Publicist	Shari Briggs	X		
Finance Zone				
Treasurer-Elect	-			
Finance Chair	-			
TPC Chair	Joshua Verret	X		
Membership Zone				
Membership Chair	Nick Tarver	X		
Region I Chair	Angelena Edwards	X		
Region II Chair	Rene Johnson	X		
Region III Chair	-			
Region IV Chair	Jonathan Tyler	X		
Region V Chair	Krystal Folkes	X		
Region VI Chair	Tyrone Jacobs	X		
<b>In Favor: 12</b>	<b>Opposed: 0</b>	<b>Abstentions: 0</b>		
Motion Passes				

Motion Made				
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<b>Motion:</b>	I entertain a motion to appoint Johnnie Tangle as the National Professionals Finance Chair for the 2021-2023 leadership term.			
<b>Maker:</b>	Krystal Folkes			
<b>Seconded by:</b>	Alexa Cottman			
<b>Discussion:</b>				
<b>Roll Call Vote</b>				
<b>Admin Zone</b>				
<b>Position</b>	<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Chairperson-Elect	Arthur Edge	X		
Secretary	Townsend Brown	X		
Treasurer	Alexa Cottman	X		
Programs Chair	Russell Marzette	X		
<b>Communications Zone</b>				
Publicist	Shari Briggs	X		
<b>Finance Zone</b>				
Treasurer-Elect	Sheila Alves	X		
Finance Chair	-			
TPC Chair	Joshua Verret	X		
<b>Membership Zone</b>				
Membership Chair	Nick Tarver	X		
Region I Chair	Angelena Edwards	X		
Region II Chair	Rene Johnson			X
Region III Chair	-			
Region IV Chair	Jonathan Tyler	X		
Region V Chair	Krystal Folkes	X		
Region VI Chair	Tyrone Jacobs	x		
<b>In Favor: 12</b>	<b>Opposed:</b>	<b>Abstentions: 1</b>		
<b>Motion Passes</b>				

**XI. Second Round Appointment of SIG Directors**

<b>Motion Made</b>				
<b>Motion:</b>	I move to approve the" Resolution to Appoint Sonja Favor as Director of the Environmental Special Interest Group."			
<b>Maker:</b>	Russell Marzette			
<b>Seconded by:</b>	Jonathan Tyler			
<b>Discussion:</b>				
<b>Roll Call Vote</b>				
<b>Admin Zone</b>				
<b>Position</b>	<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Chairperson-Elect	Arthur Edge	X		
Secretary	Townsend Brown	X		
Treasurer	Alexa Cottman	X		
Programs Chair	Russell Marzette	X		
<b>Communications Zone</b>				
Publicist	Shari Briggs	X		
<b>Finance Zone</b>				
Treasurer-Elect	Sheila Alves	X		



Finance Chair	Johnnie Tangle	X		
TPC Chair	Joshua Verret	x		
<b>Membership Zone</b>				
Membership Chair	Nick Tarver	X		
Region I Chair	Angelena Edwards	X		
Region II Chair	Rene Johnson	X		
Region III Chair	-			
Region IV Chair	Jonathan Tyler	X		
Region V Chair	Krystal Folkes	X		
Region VI Chair	Tyrone Jacobs	x		
<b>In Favor: 14</b>	<b>Opposed: 0</b>	<b>Abstentions: 0</b>		
<b>Motion Passes</b>				

<b>Motion Made</b>				
<b>Motion:</b>	I move to approve the" Resolution to Appoint Ledum Nordee as Director of the Energy Special Interest Group."			
<b>Maker:</b>	Russell Marzette			
<b>Seconded by:</b>	Angelena Edwards			
<b>Discussion:</b>				
<b>Roll Call Vote</b>				
<b>Admin Zone</b>				
<b>Position</b>	<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Chairperson-Elect	Arthur Edge	X		
Secretary	Townsend Brown	X		
Treasurer	Alexa Cottman	X		
Programs Chair	Russell Marzette	X		
<b>Communications Zone</b>				
Publicist	Shari Briggs	X		
<b>Finance Zone</b>				
Treasurer-Elect	Sheila Alves	X		
Finance Chair	Johnnie Tangle			
TPC Chair	Joshua Verret	X		
<b>Membership Zone</b>				
Membership Chair	Nick Tarver	X		
Region I Chair	Angelena Edwards	X		
Region II Chair	Rene Johnson	X		
Region III Chair	-			
Region IV Chair	Jonathan Tyler	X		
Region V Chair	Krystal Folkes	X		
Region VI Chair	Tyrone Jacobs	x		
<b>In Favor: 13</b>	<b>Opposed:</b>	<b>Abstentions: 1</b>		
<b>Motion Passes</b>				

<b>Motion Made</b>	
<b>Motion:</b>	I move to approve the "Resolution to Appoint Dr. Anderson D. Prewitt as Director of the Entrepreneurship Special Interest Group."
<b>Maker:</b>	Russell Marzette



<b>Seconded by:</b>	Arthur Edge			
<b>Discussion:</b>				
<b>Roll Call Vote</b>				
<b>Admin Zone</b>				
<b>Position</b>	<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Chairperson-Elect	Arthur Edge	X		
Secretary	Townsend Brown	X		
Treasurer	Alexa Cottman	X		
Programs Chair	Russell Marzette	X		
<b>Communications Zone</b>				
Publicist	Shari Briggs	X		
<b>Finance Zone</b>				
Treasurer-Elect	Sheila Alves	X		
Finance Chair	Johnnie Tangle	X		
TPC Chair	Joshua Verret	X		
<b>Membership Zone</b>				
Membership Chair	Nick Tarver	X		
Region I Chair	Angelena Edwards	X		
Region II Chair	Rene Johnson	X		
Region III Chair	-			
Region IV Chair	Jonathan Tyler	X		
Region V Chair	Krystal Folkes	X		
Region VI Chair	Tyrone Jacobs	x		
<b>In Favor: 14</b>	<b>Opposed: 0</b>	<b>Abstentions: 0</b>		
<b>Motion Passes</b>				

**XII. Recess:**

<b>Motion Made</b>	
<b>Motion:</b>	I move to recess the meeting now for 10 minutes to 6:39pm EDT
<b>Maker:</b>	Russell Marzette
<b>Seconded by:</b>	Arthur Edge
<b>Revisions:</b>	
<b>Vote by Consensus</b>	
<b>Motion Passes</b>	

**XIII. Communications Zone Report – Townsend Brown**

**XIV. Bevy Platform Demo – Dr. Roneisha Worthy**

**XV. Membership Zone Report – Nick Tarver**

**Move to extend time by 2 minutes**

<b>Motion Made</b>	
<b>Motion:</b>	I move to extend time by 2 minutes
<b>Maker:</b>	Arthur Edge
<b>Seconded by:</b>	Russell Marzette

Revisions:

*Vote by Consensus*

**Motion Passes**

- Power BI [dashboard demo](#) of Membership Data by Arthur.

**XVI. Membership Zone Report [Regional Professional Chairs] – Region PEB Chairs**

- a. [Region Reports](#)

**XVII. Programs Zone Report – Russell Marzette**

**Motion Made**

**Motion:** I move to extend time by 5 minutes

**Maker:** Arthur Edge

**Seconded by:** Russell Marzette

Revisions:

*Vote by Consensus*

**Motion Passes**

**XVIII. Finance Zone Report – Alexa Cottman**

- a. [Presentation](#)
- b. FY 21 Closing,
- c. [FY22 Budget](#),
- d. PDC Report,
- e. [Revenue/Expense Trend](#)

**XIX. Announcements, Discussions, and Action Item Review – Arthur Edge**

- a. **Update LinkedIn profile**
- b. [Presentation](#)

**XX. Adjournment:** Meeting adjourned at 8:59 pm EDT by Dr. Roneisha Worthy

**Motion Made**

**Motion:** I entertain a motion to adjourn the Professionals Executive Board Meeting for 29Aug 2021 at 8:59 pm EDT

**Maker:** Arthur Edge

**Seconded by:** Johnnie Tangle

Revisions:

*Vote by Consensus*

**Motion Passes**

**Action Item # 1**

**Assigned to:** Townsend Brown

**Assigned by:** Dr. Roneisha Worthy

**Required Action:** Send out OOO for Labor Day to NEB/WHQ/PEB

**Deadline:** 3SEPT21

**Action Item # 2**

**Assigned to:** Nick Tarver





<b>Assigned by:</b>	Arthur Edge/Enanga Fale
<b>Required Action:</b>	Provide top industries by region to SIG boards and Region Chairs
<b>Deadline:</b>	15SEPT21
<b>Action Item #</b>	
<b>Assigned to:</b>	Russell Marzette/Dr. Anderson Prewitt
<b>Assigned by:</b>	Johnnie Tangle
<b>Required Action:</b>	Compose a listing of self-reported entrepreneurs and their industry from the SIGS
<b>Deadline:</b>	30SEPT21
<b>Action Item #</b>	
<b>Assigned to:</b>	PEB
<b>Assigned by:</b>	Arthur Edge
<b>Required Action:</b>	Update LinkedIn profiles per Comms Zone email
<b>Deadline:</b>	10SEPT21
<b>Action Item #</b>	
<b>Assigned to:</b>	Arthur Edge
<b>Assigned by:</b>	Arthur Edge
<b>Required Action:</b>	Share PEB Scorecard to PEB in Smartsheet to be embedded in MS Teams
<b>Deadline:</b>	17SEPT21
<b>Action Item #</b>	
<b>Assigned to:</b>	PEB
<b>Assigned by:</b>	Arthur Edge
<b>Required Action:</b>	Share tiered meeting times and information to PEB Secretary
<b>Deadline:</b>	10SEPT21
<b>Action Item #</b>	
<b>Assigned to:</b>	Arthur Edge & Townsend Brown
<b>Assigned by:</b>	Dr. Roneisha Worthy
<b>Required Action:</b>	Determine how we can integrate guests into our Microsoft Teams ecosystem
<b>Deadline:</b>	1OCT21

**Next Meeting: TBA**

**Minutes Prepared by:** Townsend Brown, 2020-2022 PEB Secretary