

# Mentor

Multiple Locations

| Seasonal Full-Time

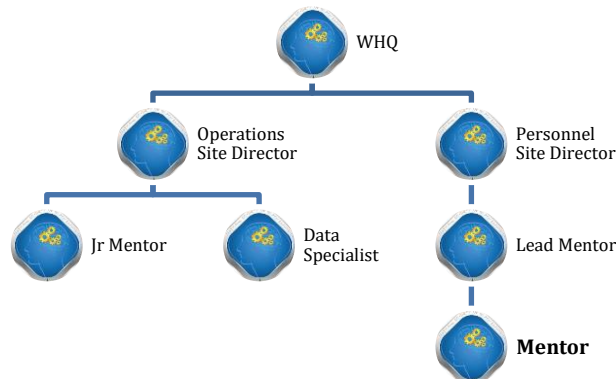
| Classroom Instruction

**Position Description:** SEEK Mentors are the foundation of the SEEK Program. In teams of three or four, SEEK Mentors manage a classroom of twenty to thirty students, providing them introductory math, science, and engineering skills. Mentors serve as role models for their students--as ethical leaders within the classroom, strongly committed to the ideals of the National Society of Black Engineers (NSBE). Mentors are the embodiment of the NSBE mission and help deliver of the goals of the SEEK program. These individuals are the gateway to encouraging our young learners to explore Engineering and work to inspire them daily.

## Primary Responsibilities

- Enthusiastically and effectively teach engineering curriculum to students
- Run classroom activities and daily curriculum instruction
- Escalate any issues, first, to Lead Mentor and then, Personnel Site Director, when appropriate
- Collaborate on weekly lesson plans
- Keep track of student forms and classroom supplies
- Attend all mentor debrief meetings, Mentor Training and Parent Orientation
- Support overall implementation of the SEEK program through additional duties as assigned

## Reporting Relationship:



## Successful Applicants will:

- be completing or have successfully obtained an undergraduate degree
- be at least 18 years old and an active NSBE member, in good standing
- submit to a criminal background check
- have a strong work ethic and commitment to bringing STEM education to young learners
- embody the NSBE mission and see themselves as “servant leaders”
- possess strong work ethic
- communicate effectively with SEEK team, parents, and students
- be CPR/First Aid Certified
- have current sophomore status or higher

## Desired Qualifications:

- Previous experience with K-12 classroom instruction
- Natural disposition, inviting to young learners
- Enthusiastic about teaching engineering concepts to younger populations
- Adaptable to a changing work environment with various stakeholders
- Degree in STEM or Education field