



Dear Guidance Counselor or NSBE Jr. Chapter Advisor,

Please use the attached form to submit member GPAs for verification. Seniors will be able to apply for scholarship only if they have a verified GPA in the system. All members must have a verified GPA to receive APEX registration discounts for Fall Regional Conferences and Annual Convention.

The National Society of Black Engineers (NSBE) serves as a sounding board and resource for minority engineering students around the world, and we are proud that your high school's chapter is working diligently to offer programs and services to its members to help them excel academically. With more than 35,000 members globally, our mission is "to increase the number of culturally responsible Black engineers who excel academically, succeed professionally, and positively impact the community." Academic excellence is our first priority.

As National Academic Excellence Chairperson my goal is to understand the academic needs of our students and reward those who are excelling academically. To accomplish this, my team tracks member's academic progress by collecting verified GPA information on our students.

For NSBE Jr. Chapter advisors:

1. Collect member's transcripts
2. Have each member sign by their name on the form below
3. Enter their GPA on the form (must be converted to an unweighted GPA on a 4.0 scale)
4. E-mail the form to [scholarships@nsbe.org](mailto:scholarships@nsbe.org).

For NSBE Jr. At Large Members:

1. Complete the form below and provide your signature
2. Submit to guidance counselor or school official to enter GPA
3. Have school official e-mail the form to [scholarships@nsbe.org](mailto:scholarships@nsbe.org)

If you choose alternate documents (unofficial or official transcript), please include the NSBE GPA collection form to help us process the documents, as the NSBE membership IDs are a unique identifier. To accommodate a variety of workflows, we also accept the information through any one of two different submission means:

1. Fax to: 703-683-5312
2. Email to: [scholarships@nsbe.org](mailto:scholarships@nsbe.org) (.pdf recommended for accurate processing)

If you have any questions or concerns about accepted formats, please contact our NSBE Programs team at [scholarships@nsbe.org](mailto:scholarships@nsbe.org).

Thank you for helping us see our mission realized.

*Wayne Lester*

National Academic Excellence Chair  
National Society of Black Engineers (NSBE)  
[nebaex@nsbe.org](mailto:nebaex@nsbe.org)

**GPA Collection Form:** \_\_\_\_\_

High School/ Chapter Name

| <b>LAST NAME</b> | <b>FIRST NAME</b> | <b>Signature</b><br>By signing this form, I agree to have my cumulative GPA released to the National Society of Black Engineers. | <b>NSBE ID</b> | <b>GPA</b><br>(Guidance Counselor ONLY)<br><b>on a 4.0 unweighted scale</b> |
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**Below this line for High School Official use only** \_\_\_\_\_

Submitter Name: \_\_\_\_\_ Submitter Title: \_\_\_\_\_

By signing this form, I certify that these are confirmed GPA'S for the above students. \_\_\_\_\_