



Dear University Registrar,

The National Society of Black Engineers (NSBE) serves as a sounding board and resource for minority engineering students around the world, and we are proud that your university's chapter is working diligently to offer programs and services to its members to help them excel academically. With more than 35,000 members globally, our mission is "to increase the number of culturally responsible Black engineers who excel academically, succeed professionally, and positively impact the community." Academic excellence is our first priority.

As National Academic Excellence Chairperson my goal is to understand the academic needs of our students and reward those who are excelling academically. To accomplish this, my team tracks member's academic progress by collecting verified GPA information on our students. We have made it easy for chapters to submit their members' grades through the GPA verification form. Each member has given their signature to confirm their compliance. We want to make this process as easy as possible, so we will accept the information in any of the following forms:

- a) directly completing the attached form, OR
- b) sending official transcripts directly, OR
- c) attaching another type of document your institution would prefer as long as it contains the students names and GPAs.

If you choose alternate documents, please include the NSBE GPA collection form to help us process the documents, as the NSBE membership IDs are a unique identifier. To accommodate a variety of workflows, we also accept the information through any one of three different submission means:

1. Fax to: 703-683-5312
2. Mail to: NSBE Scholarships, 205 Daingerfield Road, Alexandria VA, 22314
3. Email to: scholarships@nsbe.org (.pdf recommended for accurate processing)

If you have any questions or concerns about accepted formats, please contact our NSBE Programs team at scholarships@nsbe.org.

Thank you for helping us see our mission realized.

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