

Region VI Executive Board 2018-2019	Sunday, October 7th , 2018 Time: 5:30 PM PDT	Zoom Conference Call
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I. **Call to Order at 5:30:02 PM PST by Naeem-Turner-Bandele**
Date: **October 7th, 2018**

II. **Roll Call:**

Position	Name	Present	Late	Absent
Administrative Zone				
Chairperson	Naeem Turner-Bandele	X		
Vice Chairperson	Nicolette Peerman	X		
Secretary	Betelhem Tarekegn	X		
Treasurer	Uche Agwu	X		
Membership Chairperson	Janaye Matthews			X
Programs Chairperson	Iman Yusuf	X		
Parliamentarian	Dennis Kibe	X		
Professionals Executive Board Chair	Mikala Windham	X		
RAB Chairperson	Dr. Kimberly Cross			X
Public Relations Zone				
Public Relations Chairperson	Samias Tsegay			X
Telecommunications Chairperson	Myles Williams	X		
Finance Zone				
Finance Chairperson	Tolu Familoni	X		
Fall Regional Conference Chairperson	Cameron Marsh	X		
Pre-College Initiative Zone				
Pre-College Initiative Chairperson	Abagaz Sherfa		X	
TORCH Chairperson	Allura Jackson	X		
Regional Leadership Conference Chairperson	Yoel Tekle			X
Academic Excellence Chairperson	Feven Debela	X		
Regional Zone Chairpersons				
Southern California Zone Chairperson	Jeray Terell	X		
Northern California Zone Chairperson	Aitanna Parker	X		
Northwest Zone Chairperson	Nathnael (Natty) Solomon	X		
Southwest Zone Chairperson	Genesha Gouridine			X
Rocky Mountain Zone Chairperson	Zacchaeus Oni	X		
International Zone Chairperson	Paulo Jaime			X
Additional Attendees				
	Michael Alston Jr.	X		

III. **Zone Progress Towards the Dream (Zone Updates):**

- Admin Zone:
 - Chairperson:
 - Attended emergency NEB meeting

- Worked on Long-Term RLC proposal
 - Reviewed new NSBE website proposal
 - Complete member Technical Development Program Proposal
- Vice Chair:
 - Did check ins with PR, Secretary and Treasurer
 - Assisted Parliamentarian with Programs, Communications zone infractions
 - Worked on board members getting their Leadership Verification
 - Currently working on updating Smartsheets
- Parliamentarian
 - Worked with Vice Chair on infractions
 - Weekly check in with membership chair
 - Will be attending Regional Parliamentarian call this afternoon
- Membership Zone:
 - Membership Chair:
 - Zone summit logistics
 - Ongoing communications/calls with NSBE Jr. advisors, and collegiate advisors
 - New regional call to introduce chapter dashboard
 - RLC location research
 - NorCal Chairperson:
 - Coordinating transportation to FRC
 - National Membership call
 - Darius insight on 2025 goal numbers
- Communication Zone:
 - Promotional videos edited by Telecomm chair and will be shared on FRC Newsletter #4
 - Have been active on social media: IG stories about speakers, conference details, etc.
 - Secretary has been able to delegate important tasks regarding FRC marketing effectively and the next few weeks should follow a set plan
 - All updated information on website (both regional website and FRC website)
- Finance Zone:
 - Treasurer:
 - Travel authorizations
 - REB nametags
 - FRC IOEs
 - Chapter Relief to be sent out
 - Meal Plans for FRC
 - Finance Chair:
 - Finalizing existing plans and requests from companies
 - Waiting to receive reports from WHQ
 - Still making more calls and reaching out to get more sponsors for FRC
 - FRC Chair:
 - Working on IOE due date
 - Reaching out to WHQ to determine tote bag and dell laptop issue
 - Developing meal plans for FRC
 - Working on finding a DJ.
 - Working on pushing out the agenda
- Programs Zone:
 - Programs Chair:
 - FRC IO
 - Working on Hackathon Sign-up sheet
 - NSBE Marketplace
 - AeX Chairperson:

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- Submitted a program proposal targeting academic excellence to implement at the chapter level
 - Sent updates on the state of both workshops and competitions via email
 - T.O.R.C.H. Chairperson:
 - Submitted a program proposal targeting community outreach to implement at the chapter level
 - Sent updates on the state of both workshops and competitions via email
 - PCI Chairperson:
 - Submitted a program proposal targeting pre-collegiate initiative and youth involvement to implement at the chapter level
 - Working on updating FRC Agenda with new edits (indicated below)
 - Transportation tour logistics
 - Sent updates on the state of all FRC related items via email – main points indicated below
 - RLC Chairperson:
 - Working on RLC 2019 agenda
 - Professionals Zone:
 - Professional presence for FRC
 - 21 registered for FRC based on the category they filled out
 - And this number is including board
- IV. New Action Item System (SmartSheets):**
- There are specific view types and you can click on various tabs:
 - Board member
 - Assigned by and assigned to
 - Status
 - Objective
 - Progress
 - Zone/department, etc.
 - Progress:
 - Complete
 - Started,
 - Delayed, etc.
 - Zone:
 - There is categories of action items for zones as a whole as well
 - Some action items have multiple sub-tasks
 - Can only view sub-tasks
 - Alerts:
 - You can select how you'd like to receive alerts for when an action item is changed/alterd
 - You will be filling out forms so the action items assigned to you can be updated based on your progress
- V. Board Compliance:**
- Infractions have been given out based on the action items tracked by zone chairs and such
 - New tracking sheet - Smartsheet will be used by Parliamentarian
 - **Three missed action items = An Infraction**
 - **Three Infractions = Possible Termination**
 - Leadership Verification:
 - You will be alerted if you have not turned in anything (if something is missing) for the leadership verification
 - SCC will send you an email and a termination would follow, and board member would need to appeal
 - Make sure to submit all information requested so the regional board does not have to go through such a process
 - **Deadline: October 8th, 2018**

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VI. Programs and Zone Summits

- Programs Zone will send out information regarding specific programs to membership
- Zone summit flyers to be shared out to membership
 - Secretary: communicate with membership zone

VII. Meeting Adjourned by Naeem Turner-Bandele at: 6:20PM

VIII. Action Items:

Action Item #1	
Assigned to:	Everyone who has not been verified to turn in requested information
Assigned by:	Vice Chair
Required Action:	Send Leadership Verification documents through the form before deadline
Deadline:	TOMORROW, October 8th, 2018

Action Item #2	
Assigned to:	Secretary
Assigned by:	Secretary
Required Action:	Reach out to membership zone regarding Zone Summit marketing
Deadline:	Monday, October 8th, 2018